

Public Document Pack

Mid Devon District Council

Community Well Being Policy Development Group

Tuesday, 30 June 2015 at 2.15 pm
Exe Room, Phoenix House

Next ordinary meeting
Tuesday, 18 August 2015 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr Mrs E M Andrews
Cllr Mrs R Berry
Cllr Mrs J B Binks
Cllr R M Deed
Cllr Mrs B M Hull
Cllr F Letch
Cllr B A Moore
Cllr Miss C E L Slade
Cllr Mrs E J Slade

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chairman**
To elect a Chairman for the municipal year 2015/16.
- 2 **Election of Vice Chairman**
To elect a Vice Chairman for the municipal year 2015/16.
- 3 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 4 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
Note: A maximum of 30 minutes is allowed for this item.
- 5 **Minutes of the Previous Meeting** (*Pages 5 - 10*)
To approve as a correct record the Minutes of the last meeting of the Group (attached).

- 6 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.
- 7 **Start Time of Meetings**
To agree a start time for meetings for the municipal year.
- 8 **Grant Funded Agencies** *(Pages 11 - 14)*
Representatives from INVOLVE and Churches Housing Action Team (CHAT) will attend the meeting to give a short presentation about their work. A report from the Grants and Funding Officer is attached to provide supporting information.
- 9 **TAP Fund 2014/15 summary of spend** *(Pages 15 - 36)*
To receive a report of the Head of Communities and Governance providing Members with a summary of spend for the Town and Parish (TAP) Fund in 2014/15 and to inform them of any changes to criteria for 2015/16.
- 10 **Performance and Risk Report for the Final Quarter of 2014/15**
(Pages 37 - 40)
To receive a report of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for 2014/15 as well as providing an update on the key business risks.
- 11 **Revenue and Capital Outturn 2014/15** *(Pages 41 - 80)*
To receive a report of the Head of Finance presenting the revenue and capital outturn figures for the financial year 2014/15.
- 12 **Community Safety Partnership Plan 2015-2017** *(Pages 81 - 86)*
The Group to receive a report from the Head of Housing and Property Services regarding the Community Safety partnership (CSP) and the priority areas of work on the CSP Plan for 2015 to 2017.
- 13 **Identification of Items for the Next Meeting**
Performance and Risk
Financial Monitoring
Grant Recipient Presentation

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Kevin Finan
Chief Executive
Monday, 22 June 2015

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the Council Chamber on the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: jstuckey@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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MID DEVON DISTRICT COUNCIL

MINUTES of a MEETING of the COMMUNITY WELL BEING POLICY DEVELOPMENT GROUP held on 24 March 2015 at 2.15 pm

Present

Councillors

Mrs H Bainbridge (Chairman)
R M Deed (replacing Councillor Mrs S Griggs), M R Lee and R F Radford (substituting for Councillor E J Berry)

Apologies

Councillors

E J Berry, Mrs F J Colthorpe, Mrs S Griggs and P F Williams

Also Present

Officers:

Amy Tregellas (Head of Communities and Governance and Monitoring Officer), Rob Fish (Principal Accountant) and Julia Stuckey (Member Services Officer)

53 APOLOGIES AND SUBSTITUTE MEMBERS

Apologies were received from Councillor E J Berry, who was substituted by Councillor R F Radford, Councillor Mrs S Griggs, who was replaced by Councillor R M Deed for this meeting, Councillor Mrs F J Colthorpe and Councillor P F Williams.

54 GRANT FUNDED AGENCIES

Representatives from the Tiverton and District Community Transport Association and the Tiverton Museum attended the meeting to give presentations about their work.

Representing the Tiverton and District Community Transport Association, Ms Fay Ashton gave an introduction, in which she explained the work of the association. She highlighted the problems that elderly residents could suffer if they lived alone, had mobility issues or living in rural isolation. This was a local charity that had started in 1989 as a voluntary car scheme and in 1990 had added a ring and ride mini bus. The vision of the Association was to help individuals to have unhindered access to transport options. The mission statement of the Association was "to help people with special transport needs".

The Association now covered the whole of Mid Devon, having recently taken over the Crediton side of the District.

Schemes now available included:

- The Ring and Ride scheme
- Shopmobility
- Voluntary Car schemes
- The Passenger Club
- Voluntary Accessible Car

- Community Bus
- Tivvy Getabout
- Hatty and Cathy Scheme.

The Association also took bookings for non-emergency ambulance journeys and sign-posted callers to other services when required.

There were currently 62 volunteers, who between them had donated 6719 hours in the last year.

Fund raising was ongoing, with bric-a-brac sales and events planned.

Ms Ashton informed the Group that the Association was constantly reviewing its schemes, seeking to improve services and adapting to changing times.

Surveys had suggested that the people that accessed the town centre at Tiverton by using these schemes had spent over £24k in the last year, therefore fitting with the Council's priority of boosting the local economy.

The Association was looking to rebrand in the next year, to celebrate their 25th birthday and find a new, catchier name.

The Chairman thanked Ms Ashton for her presentation.

The Tiverton Museum was represented by Ms Pippa Griffith, Museum Director and Mrs Andrea Rowe, the Chair of Trustees.

Ms Griffith explained that the Museum had been in existence for 55 years and had a vast collection of artefacts representing Mid Devon life.

The Museum was popular with families and the introduction of free entry for children had increased visitor numbers. Explorer back packs were available for children to make their visit more interesting.

There was an education department which was used by local schools. The schools found this to be an excellent resource and 1200 pupils had been involved in the last year.

A toddler group had recently started and had been well received.

In a Daily Telegraph poll for family friendly museums Tiverton came in the top 20.

43% of visitors to the Museum were over 60, which included grandparents with their grandchildren. Reminiscence Therapy was available, where collections were taken out to residential homes and to community groups such as Age UK.

The Museum was fully accessible to people with disabilities.

The Museum had taken over the Tourist Information Service in 2013 which Ms Griffith considered had proved to be a beneficial agreement. Further information regarding this would be provided to the Group at a later meeting.

The Museum relied on volunteers and in the last year the service that they provided would have cost over £107k in monetary value.

The Museum had worked hard at branding and publicising itself. A pop up display was used in empty shops within the town and displays were in place at St Peters Church and the Exe Valley Leisure Centre. A good relationship with the local paper was in place, with a weekly 'local memory lane' page.

It was estimated that the museum generated over £153k for the local economy.

Mrs Rowe explained the staffing structure of the Museum, the financial incomings and outgoings and how the team were working to improve visitor numbers and had improved the shop.

The Chairman thanked Ms Griffith and Mrs Rowe for their presentation.

55 **PUBLIC QUESTION TIME**

There were no members of the public present.

56 **MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting were approved as a correct record and **SIGNED** by the Chairman.

57 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman had no announcements to make.

58 **COMMUNITY ENGAGEMENT PLAN (00:54:08)**

The Group had before it and **NOTED** a report* from the Head of Communities and Governance updating Members on progress made with the Community Engagement Action Plan (2014-15) and to review the strategy and focus for 2015-16.

The Officer outlined the contents of the report and the action plan for 2015-16, explaining that this set out any consultation that was scheduled to take place in the next 12 months. She further explained that consultation would be put in place when the Council's Corporate Plan was updated later in the year.

Note: - Report previously circulated and attached to minutes.

59 **PERFORMANCE AND RISK (00:57:02)**

The Committee had before it and **NOTED** a report * of the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for 2014/15, as well as providing an update on the key business risks.

The Officer highlighted the performance indicators for empty shops. Tiverton currently had 15 out of 244 shops empty which fell below the target of 20. Crediton

had 10 out of 118 empty with a target of 10 and Cullompton had 15 out of 94 empty with a target of 14.

Discussion took place regarding good performance within leisure income and the Group requested that the Head of Communities and Governance pass on their thanks to the officers concerned.

Note: - Report previously circulated and attached to Minutes.

60 **FINANCIAL MONITORING (01:01:51)**

The Group had before it a report* from the Head of Finance presenting a financial update in respect of the income and expenditure so far in the year.

The Principal Accountant outlined the report, explaining that the forecast overspend for the year stood at just over £103K. This had increased by £30k since the last report to the Group. He explained that most of the overspend related to the Waste Service, which included the depot move.

The Officer explained that £82K of the overspend related to the services reporting to this Group.

The Leisure Service had an overspend of £116k. This was mainly due to salaries and auto-enrolment in the pension scheme. Income from all sites was down slightly on budget and improvements had been made to the entrance and gym at Culm Valley.

Planning had a £62K overspend, this was due to the Local Plan and restructure costs, from which savings would be made in the future. There had been increased income in Development Control.

Environmental Services had costs associated to the restructure but again, savings from this would be seen in the future.

Revenues and Benefits were performing well and were £138k over budget.

An outturn report for the full year would be presented to the Group at the June meeting.

Note: - Report previously circulated and attached to Minutes.

61 **CHAIRMANS ANNUAL REPORT**

The Group had before it and **NOTED** a draft report * by the Chairman on the work of the Group since May 2014, a final copy of this report would be submitted to Council on 29 April 2015.

Note: - Report previously circulated and attached to Minutes.

62 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Election of Chair and Vice Chair
Grant Recipient Presentation

Financial Monitoring
Performance and Risk
Community Safety Partnership Plan 2012-2015
Outturn report on the Town and Parish fund for 2014/15 and the Seed Fund.

(The meeting ended at 3.35 pm)

CHAIRMAN

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COMMUNITY WELL BEING PDG 30 JUNE 2015

PRESENTATIONS BY EXTERNAL AGENCIES IN RECEIPT OF AN ANNUAL COUNCIL GRANT

Cabinet Member **Cllr C Slade**
Responsible Officer **Grants and Funding Officer**

Reason for Report: To provide supporting information on the agencies invited to give a short presentation on their work and the value of their district council's annual grant award.

RECOMMENDATIONS that:

The Policy Development Group notes the report as presented.

Relationship to Corporate Plan: The allocation of grants provides support to external agencies delivering services that advance the council's corporate priorities. Grant allocations tend to be most closely aligned to the Empowering our Communities priority, although they also have a bearing on other strategic objectives, such as Economic Development, including tourism, and Housing.

Financial Implications: Presentations by agencies in receipt of an annual grant award will enable the Policy Development Group to form a better understanding of their work and the benefit of the council's grant allocation. This will lead to more informed decision making when the PDG is asked to recommend grant award levels for 2016/17.

Risk Assessment: There is minimal risk to the council in receiving presentations from annually grant funded agencies, although the Policy Development Group will need to take into account that the current term of the council's Corporate Plan, against which grant awards are assessed, is currently being reviewed.

1.0 Introduction

- 1.1 In 2015/16 the council will award grants totalling £178,225 to twelve agencies providing fourteen services (Tiverton Museum of Mid Devon Life also delivers a tourist information service from the museum, while Tiverton and District Community Transport Association also manages community transport services in Crediton and its rural hinterland).
- 1.2 Over the last five financial years, grant payments to external agencies have been reduced from £240,290 (2011/12) to £178,225, representing a 26% decrease.
- 1.3 There is an ongoing demand to identify savings from all council services to accommodate an assumed 10% reduction in government grant for 2016/17.
- 1.4 The council has established a track record of carefully managing grant

reductions in order that the impact on agencies providing services to the district's most vulnerable residents is minimised. Over the last two years, more severe decreases in annual grant to individual agencies have been avoided by reducing the Seed Fund budget. However, as the Seed Fund budget stands at £1,075 for 2015/16, it cannot be deployed to protect agencies against reductions in 2016/17.

- 1.5 Should the Policy Development Group be required to recommend savings from the grant budget for 2016/17 it may be faced with challenging and potentially unpopular choices.
- 1.6 The purpose of introducing presentations by annually grant funded agencies is to help Members form a better understanding of the work and services each agencies provides, and how the council's grant enables the delivery of these services to take place.
- 1.7 Two grant funded agencies are invited to each give a fifteen minutes presentation on their work, plus five minutes for questions and answers. The style of and media for each presentation will be for individual agencies to determine.
- 1.8 To date, presentations have been received from the Citizens Advice Bureau and the Grand Western Canal (January 2015), and Tiverton Museum of Mid Devon Life and Tiverton and District (including Crediton and District) Community Transport in March. Involve – Voluntary Action in Mid Devon and the Churches Housing Action Team (CHAT).
- 1.9 The schedule for forthcoming Community Wellbeing PDG meetings is:

30 June 2015	(1) Involve – Voluntary Action in Mid Devon and (2) Churches Housing Action Team (CHAT)
18 August 2015	(1) Age UK Mid Devon and (2) Tiverton Tourism Information Service
13 October 2015	(1) Market Centre Youth Drop-In, Tiverton and (2) Community Housing Aid Nightstop Service
8 December 2015	(1) Crediton Arts Centre and (2) Sunningmead Community Association
2 February 2016	Blackdown Support Group

2.0 Involve – Voluntary Action in Mid Devon

2.1 Involve’s aims, as stated in its Charity Commission entry, are:

“To maintain and develop services and support for voluntary and community organisations working to meet the needs of Devon’s communities. It facilitates liaison within the sector and between the sector and its strategic and statutory partners.

Involve also encourages and supports voluntary activity and strives to improve the environment in which volunteering takes place”.

2.2 During the last six months, Involve has undergone a number of staffing changes, including the redundancy of its Chief Officer, and reconfigured its staff resources.

2.3 The council’s annual grant award to Involve over the last five years has been:

Financial Year	Grant Awarded
2011/12	£15,000
2012/13	£17,500
2013/14	£16,000
2014/15	£15,000
2015/16	£14,250

3.0 The Churches Housing Action Team (CHAT)

3.1 CHAT’s aims, as stated in its Charity Commission entry, are:

“To relieve, either generally or individually, persons within the area of Mid Devon, without distinction of gender, or of political, religious, or other opinions, who are in conditions of need, hardship, or distress, by making grants of money, or providing or paying for items of service, or facilities calculated to reduce the need, hardship, or distress of such persons, and in particular to relieve persons who are homeless or threatened with homelessness, or who are without decent, secure, permanent accommodation”.

3.2 The council’s annual grant award to CHAT over the last five years has been::

Financial Year	Grant Awarded
2011/12	£5,000
2012/13	£5,000
2013/14	£5,000
2014/15	£5,000
2015/16	£5,000

Contact for more information: Paul Tucker (Grants and Funding Officer, ext. 4930; email: ptucker@middevon.gov.uk)

Circulation of the report: Management Team, Cllr C Slade, Head of Communities and Governance, Head of Finance and Section 151 Officer, Community Development and Regeneration Manager.

COMMUNITY WELL BEING PDG 30 JUNE 2015

TAP FUND 2014/15 SUMMARY OF SPEND

Cabinet Member Cllr Slade
Responsible Officer Amy Tregellas, Head of Communities and Governance

Reason for Report: To provide Members with a summary of spend for the Town and Parish (TAP) Fund in 2014/15 and to inform them of any changes to criteria for 2015/16.

RECOMMENDATION(S): **The report is noted.**

Relationship to Corporate Plan: **Empowering our Communities**

Financial Implications: None; the £0.10 portion is in our budget.

Legal Implications: None.

Risk Assessment: Failure to have an efficient and effective process in place for administering the TAP Fund could result in adverse publicity for the Council.

1.0 **Introduction**

1.1 The Town, Parish and Community (TAP) Fund (formerly known as the Town and Parish Fund) can be used by towns and parishes working together to respond to community issues of shared interest and/or concern.

1.2 The scheme is also known as the '£1 per Elector Fund' whereby each town or parish area is allocated £1.00 from Devon County Council and £0.10 from Mid Devon District Council for every elector in the parish using figures based on the electoral register. For the 2014/15 TAP Fund, these figures were based on the February 2014 electoral register. Parishes can increase the amount available to them by working in partnership with other parishes. In addition, each County Ward has an 'Underspend Pot' containing unspent TAP Fund money from parishes within that Ward from previous financial years. Each parish can apply for additional funding from their Ward's Underspend Pot.

1.3 The TAP Fund is a useful way of supporting a wide range of local projects across the district, such as:

- **highway improvements** (for example grit bins, signs, safety improvements, bridges, traffic regulation orders, rights of way, weeds)
- **community events and celebrations** (for example seasonal celebrations, trips, visits, commemorations, memorial events)

- **community facilities** (for example village hall/community facility improvements)
- **sport, leisure, arts, heritage, culture** (for example youth clubs, libraries, allotments, theatres, plays, music)
- **local economy, employment and welfare** (for example community shops, food banks, homelessness)

1.4 Constituted community and voluntary groups (including ‘Friends of’ groups), registered charities, faith groups and social enterprises may also apply for funding, ideally via their local town or parish council.

2.0 2014/15 Summary of Spend

2.1 The table below outlines the 2014/15 summary of spend per County Ward:

County Ward	14/15 Budget	Underspend Pot	Total 14/15 Budget	Allocated Spend	Balance
Crediton Rural	£10,995.60	£3,649.80	£14,645.40	£10,820.40	£3,825.00
Cullompton Rural	£11,720.50	£747.50	£12,468.00	£12,468.10	-£0.10
Newton St Cyres and Sandford	£10,212.40	£3,292.40	£13,504.80	£11,323.15	£2,181.65
Tiverton East	£11,170.50	£4,958.40	£16,128.90	£8,995.65	£7,133.25
Tiverton West	£10,814.10	£4,272.00	£15,086.10	£14,126.00	£960.10
Willand and Uffculme	£11,441.10	£3,422.70	£14,863.80	£14,863.30	£0.50
TOTAL	£66,354.20	£20,342.80	£86,697.00	£72,596.60	£14,100.40

2.2 Spend per parish is shown in Appendix A (attached). Of the £72,596.60 allocated spend: £70,981.80 has been awarded, with the remaining £1,614.80 allocated to applications being carried forward to 2015/16.

2.3 We received a total of 80 applications 2014/15 (compared to 58 applications in 2013/14 and 57 applications in 2012/13). Of these 80 applications:

- 70 applications were successful in being allocated funding (including 1 conditional award dependent on evidence of support)
- 6 applications have been carried forward to 2015/16
- 4 applications were either declined or withdrawn
- 9 applications were from parishes that had not made a TAP Fund application in previous years

2.4 We received our first cross-boundary application in 2014/15 between Wembworthy (Mid Devon) and Chulmleigh (North Devon). As the lead applicant is Chulmleigh, we are following North Devon District Council’s approval process; therefore payment for this project will be made upon receipt of their claim form.

2.5 The balance per County Ward will be carried forward to become each Ward's 2015/16 Underspend Pot.

3.0 2015/16 TAP Fund

3.1 In order to encourage more applications from community organisations, the Devon County Committee agreed the following amendments to the TAP Fund:

- The TAP Fund is now known as the "Town, Parish and Community Fund".
- Community organisations can submit their applications direct to the Town and Parish Liaison Officer. The Town and Parish Liaison Officer will liaise with local councils for support, but if the community organisation is requesting underspend money then lack of local council support will not prevent an application from being successful.
- Priority is given to community organisations and smaller parishes with less than £200 TAP money for funding from the underspend pots.

3.2 In addition, following feedback from town and parish councils, Devon County Council and other TAP Fund Administrators across Devon, the Devon County Committee also agreed the following changes:

- The application form (Appendix B) has been amended to encourage more joint applications.
- The paperwork highlights that unspent TAP money is not rolled over (therefore, if parishes don't spend it, they lose it).
- The criteria (Appendix C) has been slightly amended following audit recommendations (from the 2014 DCC Locality Budgets and TAP Fund Audit) such as payment of TAP money exceeding £5,000 upon receipt of invoice only.
- Additional guidance/information has been added as requested by clerks (such as the role of parish councils in the approval process and further guidance relating to applications from faith groups).

Contact for more Information: Zoë Lentell, 4298

Circulation of the Report: Cllr Slade and Management Team

List of Background Papers:

Appendix A: Summary of Spend 2014/15 by County Ward

Appendix B: TAP Fund Application Form 2015/16

Appendix C: TAP Fund Criteria 2015/16

3) Summary of Spend: Crediton Rural

2014-15 TAP FUND BUDGET: CREDITON RURAL WARD

Parish	DCC	MDDC	TOTAL	TAP Fund Allocated	Pending	Budget Remaining
Bow	£964.00	£96.40	£1,060.40	£1,060.00	£0.00	£0.40
Cheriton Bishop	£554.00	£55.40	£609.40	£0.00	£609.40	£0.00
Clannaborough	£47.00	£4.70	£51.70	£0.00	£0.00	£51.70
Colebrooke	£339.00	£33.90	£372.90	£372.90	£0.00	£0.00
Copplestone	£1,005.00	£100.50	£1,105.50	£0.00	£0.00	£1,105.50
Crediton Hamlets	£1,064.00	£106.40	£1,170.40	£1,170.00	£0.00	£0.40
Crediton Town	£5,903.00	£590.30	£6,493.30	£6,493.30	£0.00	£0.00
Hittisleigh	£120.00	£12.00	£132.00	£0.00	£0.00	£132.00
TOTAL	£9,996.00	£999.60	£10,995.60	£9,096.20	£609.40	£1,290.00
Carried Forward 2013/14 Underspend			£3,649.80	£1,114.80	£0.00	£2,535.00
TOTAL TAP FUND BUDGET			£14,645.40	£10,211.00	£609.40	£3,825.00

TAP FUND APPLICATIONS 14/15: CREDITON RURAL WARD

Ref	Parish	Project Description	£ Requested	£ Awarded	£ Pending	Status
001	CREDITON TOWN	SLING TRAINING	£180.00	£180.00	£0.00	Awarded
002	CREDITON TOWN	CREDITON MUSEUM	£606.00	£606.00	£0.00	Awarded
003	CREDITON TOWN	"THE PEOPLE'S PROJECT"	£250.00	£250.00	£0.00	Awarded
005	CREDITON TOWN	CHRISTMAS IN CREDITON	£1,000.00	£1,000.00	£0.00	Awarded
038	CREDITON TOWN	CREDITON TALKING NEWSPAPER	£1,000.00	£1,000.00	£0.00	Awarded
039	CREDITON TOWN	FOOD AND DRINK FESTIVAL 2015	£1,000.00	£1,000.00	£0.00	Awarded
040	CREDITON TOWN	TURNING TIDES	£1,000.00	£1,000.00	£0.00	Awarded
043	BOW	DEFIBRILLATOR	£1,060.00	£1,060.00	£0.00	Awarded
046	COLEBROOKE	GENERATOR FOR EVENTS	£388.00	£372.90	£0.00	Joint Award
046	UNDERSPEND POT	GENERATOR FOR EVENTS	£388.00	£15.10	£0.00	Joint Award
054	CREDITON HAMLETS	YEOFORD COMMUNITY HALL	£650.00	£650.00	£0.00	Awarded
055	CREDITON HAMLETS	YEOFORD SPORTS PROJECT	£520.00	£520.00	£0.00	Awarded
080	CHERITON BISHOP	TAP APPLICATION	£0.00	£0.00	£609.40	Carried Forward
044	UNDERSPEND POT	CREDITON FESTIVAL 2015	£2,557.00	£1,099.70	£0.00	Joint Award
044	CREDITON TOWN	CREDITON FESTIVAL 2015	£2,557.00	£1,457.30	£0.00	Joint Award

4) Summary of Spend: Cullompton Rural

2014-15 TAP FUND BUDGET: CULLOMPTON RURAL WARD

Parish	DCC	MDDC	TOTAL	TAP Fund Allocated	Pending	Budget Remaining
Bradninch	£1,659.00	£165.90	£1,824.90	£1,825.00	£0.00	-£0.10
Butterleigh	£95.00	£9.50	£104.50	£104.50	£0.00	£0.00
Cullompton	£6,674.00	£667.40	£7,341.40	£7,150.00	£191.40	£0.00
Kentisbeare	£740.00	£74.00	£814.00	£814.00	£0.00	£0.00
Silverton (Village)	£1,487.00	£148.70	£1,635.70	£1,635.70	£0.00	£0.00
TOTAL	£10,655.00	£1,065.50	£11,720.50	£11,529.20	£191.40	-£0.10
Carried Forward 2013/14 Underspend			£747.50	£747.50	£0.00	£0.00
TOTAL TAP FUND BUDGET			£12,468.00	£12,276.70	£191.40	-£0.10

TAP FUND APPLICATIONS 14/15: CULLOMPTON RURAL WARD

Ref	Parish	Project Description	£ Requested	£ Awarded	Pending	Status
006	CULLOMPTON	WOOL TRADE PROJECT	£150.00	£150.00	£0.00	Awarded
012	BUTTERLEIGH	ST MATTHEW'S PARISH CHURCH ROO	£500.00	£0.00	£0.00	Withdrawn
015	CULLOMPTON	CULLOMPTON CEMETERY GATES	£2,000.00	£2,000.00	£0.00	Awarded
020	UNDERSPEND POT	MID DEVON MESSENGER - MEMORY S	£540.00	£135.00	£0.00	Awarded
026	CULLOMPTON	CULLOMPTON YOUTH CENTRE	£5,000.00	£5,000.00	£0.00	Awarded
049	KENTISBEARE	VILLAGE HALL RENOVATIONS	£1,426.50	£814.00	£0.00	Joint Award
049	UNDERSPEND POT	VILLAGE HALL RENOVATIONS	£1,426.50	£612.50	£0.00	Joint Award
051	BRADNINCH	COMMUNITY SEATING	£500.00	£0.00	£0.00	Joint Award
051	SILVERTON	COMMUNITY SEATING	£500.00	£500.00	£0.00	Joint Award
064	SILVERTON	JUBILEE GARDENS BINS / BENCHES	£1,233.00	£1,135.70	£0.00	Joint Award
068	BUTTERLEIGH	MICROPHONE	£129.00	£104.50	£0.00	Awarded
062	CULLOMPTON	LEGO PROJECT	£500.00	£0.00	£191.40	Carried Forward
036	BRADNINCH	RENOVATION OF PLAY AREA EQUIPMI	£1,825.00	£1,825.00	£0.00	Awarded

5) Summary of Spend: Newton St Cyres and Sandford

2014-15 TAP FUND BUDGET: NEWTON ST CYRES AND SANDFORD WARD

Parish	DCC	MDDC	TOTAL	TAP Fund Allocated	Pending	Budget Remaining
Bickleigh	£196.00	£19.60	£215.60	£0.00	£215.60	£0.00
Brushford	£50.00	£5.00	£55.00	£0.00	£0.00	£55.00
Cadbury	£129.00	£12.90	£141.90	£141.90	£0.00	£0.00
Cadeleigh	£160.00	£16.00	£176.00	£0.00	£176.00	£0.00
Chawleigh	£496.00	£49.60	£545.60	£546.00	£0.00	-£0.40
Cheriton Fitzpaine	£695.00	£69.50	£764.50	£0.00	£0.00	£764.50
Coldridge	£300.00	£30.00	£330.00	£324.00	£0.00	£6.00
Cruwys Morchard	£405.00	£40.50	£445.50	£445.50	£0.00	£0.00
Down St Mary	£292.00	£29.20	£321.20	£321.00	£0.00	£0.20
Eggesford	£59.00	£5.90	£64.90	£0.00	£0.00	£64.90
Kennerleigh	£64.00	£6.40	£70.40	£72.00	£0.00	-£1.60
Lapford	£843.00	£84.30	£927.30	£927.00	£0.00	£0.30
Morchard Bishop	£852.00	£85.20	£937.20	£938.00	£0.00	-£0.80
Newton St Cyres	£744.00	£74.40	£818.40	£618.75	£0.00	£199.65
Nymet Rowland	£98.00	£9.80	£107.80	£0.00	£0.00	£107.80
Poughill	£175.00	£17.50	£192.50	£191.00	£0.00	£1.50
Puddington	£175.00	£17.50	£192.50	£192.50	£0.00	£0.00
Sandford	£1,042.00	£104.20	£1,146.20	£1,148.00	£0.00	-£1.80
Shobrooke	£431.00	£43.10	£474.10	£0.00	£0.00	£474.10
Silverton (North)	£85.00	£8.50	£93.50	£97.30	£0.00	-£3.80
Stockleigh English	£43.00	£4.30	£47.30	£47.30	£0.00	£0.00
Stockleigh Pomeroy	£103.00	£10.30	£113.30	£0.00	£0.00	£113.30
Thelbridge	£270.00	£27.00	£297.00	£0.00	£0.00	£297.00
Thorverton	£744.00	£74.40	£818.40	£818.00	£0.00	£0.40
Upton Hellions	£56.00	£5.60	£61.60	£0.00	£0.00	£61.60
Washford Pyne	£99.00	£9.90	£108.90	£108.90	£0.00	£0.00
Wembworthy	£220.00	£22.00	£242.00	£242.00	£0.00	£0.00
Woolfardisworthy	£133.00	£13.30	£146.30	£146.30	£0.00	£0.00
Zeal Monachorum	£325.00	£32.50	£357.50	£357.50	£0.00	£0.00
TOTAL	£9,284.00	£928.40	£10,212.40	£7,682.95	£391.60	£2,137.85
Carried Forward 2013/14 Underspend			£3,292.40	£3,248.60	£0.00	£43.80
TOTAL TAP FUND BUDGET			£13,504.80	£10,931.55	£391.60	£2,181.65

5) Summary of Spend: Newton St Cyres and Sandford

TAP FUND APPLICATIONS 14/15: NEWTON ST CYRES AND SANDFORD WARD						
Ref	Parish	Project Description	£ Requested	£ Awarded	£ Pending	Status
042	CADBURY	INTERPRETATION PANELS	£500.00	£141.90	£0.00	Joint Award
042	UNDERSPEND POT	INTERPRETATION PANELS	£500.00	£358.10	£0.00	Joint Award
031	CHAWLEIGH	DEFIBRILLATOR TRAINING	£546.00	£546.00	£0.00	Awarded
027	COLDRIDGE	VILLAGE HALL - NEW PROJECTOR	£324.00	£324.00	£0.00	Awarded
024	CRUWYS MORCHARD	VILLAGE HALL - SOUND SYSTEM	£886.00	£445.50	£0.00	Joint Award
024	UNDERSPEND POT	VILLAGE HALL - SOUND SYSTEM	£886.00	£440.50	£0.00	Joint Award
004	KENNERLEIGH	PARISH HALL BASE UNIT	£72.00	£72.00	£0.00	Awarded
011	UNDERSPEND POT	KENNERLEIGH COMMUNITY SHOP	£2,000.00	£2,000.00	£0.00	Awarded
031	LAPFORD	DEFIBRILLATOR TRAINING	£927.00	£927.00	£0.00	Awarded
019	NEWTON ST CYRES	NSC LADIES FOOTBALL CLUB	£200.00	£200.00	£0.00	Awarded
035	NEWTON ST CYRES	PARISH HALL - TABLES	£418.75	£418.75	£0.00	Awarded
041	SANDFORD	SANDFORD PARISH HALL - CHAIRS	£1,148.00	£1,148.00	£0.00	Awarded
047	THORVERTON	REFURBISH MEMORIAL HALL	£818.00	£818.00	£0.00	Awarded
050	ZEAL MONACHORUM	DEFIBRILLATOR	£357.50	£357.50	£0.00	Joint Award
053	POUGHILL	POUGHILL PLAY AREA	£191.00	£191.00	£0.00	Conditional
059	KENNERLEIGH	COMMUNITY SHOP	£495.00	£0.00	£0.00	Joint Award
059	STOCKLEIGH ENGLISH	COMMUNITY SHOP	£495.00	£47.30	£0.00	Joint Award
059	WASHFORD PYNE	COMMUNITY SHOP	£495.00	£108.90	£0.00	Joint Award
059	PUDDINGTON	COMMUNITY SHOP	£495.00	£192.50	£0.00	Joint Award
059	WOOLFARDISWORTHY	COMMUNITY SHOP	£495.00	£146.30	£0.00	Joint Award
056	MORCHARD BISHOP	PLAYING FIELD ENHANCEMENT	£938.00	£938.00	£0.00	Awarded
064	SILVERTON	JUBILEE GARDEN BINS / BENCHES	£1,233.00	£97.30	£0.00	Joint Award
048	WEMBORTHY	4X4 FIRST RESPONSE VEHICLE	£242.00	£242.00	£0.00	Approved
060	CADELEIGH	HANDBELLS	£0.00	£0.00	£176.00	Carried Forward
070	DOWN ST MARY	VILLAGE HALL REFURBISHMENT	£321.00	£321.00	£0.00	Pending Decision
074	BICKLEIGH	RIDE ON MOWER	£0.00	£0.00	£215.60	Carried Forward
075	UNDERSPEND POT	BLACK DOG HALL FLOORING	£450.00	£450.00	£0.00	Awaiting Receipt
013	THELBRIDGE	LIGHTHOUSE CHILDREN'S CLUB	£310.00	£0.00	£0.00	Declined

1) Summary of Spend: Tiverton East

2014-15 TAP FUND BUDGET: TIVERTON EAST WARD

Parish	DCC	MDDC	TOTAL	TAP Fund Allocated	£ Pending	Budget Remaining
Uplowman	£279.00	£27.90	£306.90	£306.90	£0.00	£0.00
Halberton	£1,254.00	£125.40	£1,379.40	£500.00	£0.00	£879.40
Tiverton East	£8,622.00	£862.20	£9,484.20	£8,053.75	£0.00	£1,430.45
TOTAL	£10,155.00	£1,015.50	£11,170.50	£8,860.65	£0.00	£2,309.85
Carried Forward 2013/14 Underspend			£4,958.40	£135.00	£0.00	£4,823.40
TOTAL TAP FUND BUDGET			£16,128.90	£8,995.65	£0.00	£7,133.25

TAP FUND APPLICATIONS 14/15: TIVERTON EAST WARD

Ref	Parish	Project Description	£ Requested	£ Awarded	£ Pending	Status
007	TIVERTON TOWN	PORTAS - TOWN MAP	£500.00	£250.00	£0.00	Joint Award
008	TIVERTON TOWN	ANGLO-POLISH SCHOOL	£600.00	£600.00	£0.00	Awarded
009	TIVERTON TOWN	TIVERTON HARRIERS	£400.00	£200.00	£0.00	Joint Award
014	TIVERTON TOWN	MUSEUM - IT INFRASTRUCTURE	£3,600.00	£1,800.00	£0.00	Joint Award
016	TIVERTON TOWN	FOOTBALL CLUB (FLOODLIGHTING)	£3,000.00	£1,500.00	£0.00	Joint Award
018	TIVERTON TOWN	TIVERTON ADVENTURE PLAY AREA		£0.00	£0.00	Withdrawn
020	UNDERSPEND POT	MID DEVON MESSENGER	£540.00	£135.00	£0.00	Joint Award
021	TIVERTON TOWN	CHRISTMAS LIGHTS 2014	£1,000.00	£500.00	£0.00	Joint Award
022	TIVERTON TOWN	CAB - EVENTS	£600.00	£300.00	£0.00	Joint Award
023	TIVERTON TOWN	TWYFORD SPARTANS	£238.00	£119.00	£0.00	Joint Award
028	TIVERTON TOWN	AGE UK / TAPA FEASIBILITY STUDY	£3,000.00	£0.00	£0.00	Withdrawn
029	TIVERTON TOWN	TIVERTON REPAIR CAFÉ	£1,000.00	£500.00	£0.00	Joint Award
030	TIVERTON TOWN	HIGHWAY EVENTS	£1,000.00	£500.00	£0.00	Joint Award
067	TIVERTON TOWN	FESTIVALS	£2,569.50	£1,284.75	£0.00	Joint Award
063	UPLOWMAN	YOUTH FOOTBALL AREA	£306.90	£306.90	£0.00	Awarded
034	HALBERTON	SCOUTS HUT	£1,000.00	£500.00	£0.00	Joint Award
034	TIVERTON TOWN	SCOUTS HUT	£1,000.00	£500.00	£0.00	Joint Award

2) Summary of Spend: Tiverton West

2014-15 TAP FUND BUDGET: TIVERTON WEST WARD

Parish	DCC	MDDC	TOTAL	TAP Fund Allocated	Pending	Budget Remaining
Bampton	£1,429.00	£142.90	£1,571.90	£1,571.90	£0.00	£0.00
Loxbeare	£129.00	£12.90	£141.90	£141.90	£0.00	£0.00
Morebath	£274.00	£27.40	£301.40	£0.00	£0.00	£301.40
Oakford	£299.00	£29.90	£328.90	£328.90	£0.00	£0.00
Stoodleigh	£245.00	£24.50	£269.50	£269.50	£0.00	£0.00
Templeton	£117.00	£11.70	£128.70	£128.70	£0.00	£0.00
Tiverton West	£7,064.00	£706.40	£7,770.40	£7,753.75	£0.00	£16.65
Washfield	£274.00	£27.40	£301.40	£301.40	£0.00	£0.00
TOTAL	£9,831.00	£983.10	£10,814.10	£10,496.05	£0.00	£318.05
Carried Forward 2013/14 Underspend			£4,272.00	£3,629.95	£0.00	£642.05
TOTAL TAP FUND BUDGET			£15,086.10	£14,126.00	£0.00	£960.10

TAP FUND APPLICATIONS 14/15: TIVERTON WEST WARD

Ref	Parish	Project Description	£ Requested	£ Awarded	Pending	Status
007	TIVERTON TOWN	PORTAS TOWN MAP	£500.00	£250.00	£0.00	Joint Award
009	TIVERTON TOWN	TIVERTON HARRIERS	£400.00	£200.00	£0.00	Joint Award
014	TIVERTON TOWN	MUSEUM - IT INFRASTRUCTURE	£3,600.00	£1,800.00	£0.00	Joint Award
016	TIVERTON TOWN	FOOTBALL CLUB FLOODLIGHTING	£3,000.00	£1,500.00	£0.00	Joint Award
017	TIVERTON TOWN	OHSCC FLOORING	£500.00	£500.00	£0.00	Awarded
018	TIVERTON TOWN	TIVERTON ADVENTURE PLAY AREA		£0.00	£0.00	Withdrawn
020	UNDERSPEND POT	MID DEVON MESSENGER	£540.00	£135.00	£0.00	Joint Award
021	TIVERTON TOWN	CHRISTMAS LIGHTS 2014	£1,000.00	£500.00	£0.00	Joint Award
022	TIVERTON TOWN	CAB EVENTS	£600.00	£300.00	£0.00	Joint Award
023	TIVERTON TOWN	TWYFORD SPARTANS EQUIPMENT	£238.00	£119.00	£0.00	Joint Award
025	OAKFORD	MOORLAND CLUB EVENT BANNERS	£256.88	£256.88	£0.00	Awarded
028	TIVERTON TOWN	AGE UK / TAPA FEASIBILITY STUDY	£3,000.00	£0.00	£0.00	Withdrawn
029	TIVERTON TOWN	TIVERTON REPAIR CAFÉ	£1,000.00	£500.00	£0.00	Joint Award
030	TIVERTON TOWN	HIGHWAY EVENTS	£1,000.00	£500.00	£0.00	Joint Award
037	BAMPTON	CRICKET NETS	£2,486.40	£1,571.90	£0.00	Joint Award
037	UNDERSPEND POT	CRICKET NETS	£2,486.40	£914.50	£0.00	Joint Award

2) Summary of Spend: Tiverton West

045	UNDERSPEND POT	NEW STAGING FOR VILLAGE HALL	£1,200.00	£1,127.98	£0.00	Joint Award
067	TIVERTON TOWN	FESTIVALS	£2,569.50	£1,284.75	£0.00	Joint Award
052	TIVERTON TOWN	BOLHAM PRIMARY	£300.00	£300.00	£0.00	Awarded
057	WASHFIELD	WASHFIELD MEMORIAL SHELTER	£1,301.40	£301.40	£0.00	Joint Award
057	UNDERSPEND POT	WASHFIELD MEMORIAL SHELTER	£1,301.40	£1,000.00	£0.00	Joint Award
058	STOODLEIGH	STOODLEIGH PARISH HALL TABLES	£471.83	£269.50	£0.00	Joint Award
058	LOXBEARE	STOODLEIGH PARISH HALL TABLES	£471.83	£141.90	£0.00	Joint Award
058	UNDERSPEND POT	STOODLEIGH PARISH HALL TABLES	£471.83	£60.43	£0.00	Joint Award
071	TEMPLETON	TEMPLETON VH TABLES	£520.74	£128.70	£0.00	Joint Award
071	UNDERSPEND POT	TEMPLETON VH TABLES	£520.74	£392.04	£0.00	Joint Award
045	OAKFORD	NEW STAGING FOR VILLAGE HALL	£1,200.00	£72.02	£0.00	Joint Award

6) Summary of Spend: Willand and Uffculme

2014-15 TAP FUND BUDGET: WILLAND AND UFFCULME WARD

Parish	DCC	MDDC	TOTAL	TAP Fund Allocated	£ Pending	Budget Remaining
Burlescombe	£732.00	£73.20	£805.20	£805.20	£0.00	£0.00
Clayhanger	£107.00	£10.70	£117.70	£0.00	£117.70	£0.00
Clayhidon	£391.00	£39.10	£430.10	£430.00	£0.00	£0.10
Culmstock	£691.00	£69.10	£760.10	£760.00	£0.00	£0.10
Hemyock	£1,753.00	£175.30	£1,928.30	£1,928.00	£0.00	£0.30
Hockworthy	£158.00	£15.80	£173.80	£0.00	£173.80	£0.00
Holcombe Rogus	£403.00	£40.30	£443.30	£443.30	£0.00	£0.00
Huntsham	£119.00	£11.90	£130.90	£0.00	£130.90	£0.00
Sampford Peverell	£1,065.00	£106.50	£1,171.50	£1,171.50	£0.00	£0.00
Uffculme	£2,352.00	£235.20	£2,587.20	£2,587.20	£0.00	£0.00
Willand	£2,630.00	£263.00	£2,893.00	£2,893.00	£0.00	£0.00
TOTAL	£10,401.00	£1,040.10	£11,441.10	£11,018.20	£422.40	£0.50
Carried Forward 2013/14 Underspend			£3,422.70	£3,422.70	£0.00	£0.00
TOTAL TAP FUND BUDGET			£14,863.80	£14,440.90	£422.40	£0.50

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TAP FUND APPLICATIONS 14/15: WILLAND AND UFFCULME WARD

Ref	Parish	Project Description	£ Requested	£ Awarded	£ Pending	Status
010	WILLAND	HEALTH & COMMUNITY CENTRE	£2,893.00	£2,893.00	£0.00	Awarded
020	UNDERSPEND POT	MID DEVON MESSENGER	£540.00	£135.00	£0.00	Awarded
065	SAMPFORD PEVERELL	PLAY AREA ENHANCEMENT	£670.00	£621.50	£0.00	Joint Award
065	UNDERSPEND POT	PLAY AREA ENHANCEMENT	£670.00	£48.50	£0.00	Joint Award
066	SAMPFORD PEVERELL	CRICKET CLUB	£550.00	£550.00	£0.00	Awarded
069	BURLESCOMBE	COMMUNITY HALL EXTENSION	£805.20	£805.20	£0.00	Awarded
061	HOLCOMBE ROGUS	DEFIBRILLATOR	£443.30	£443.30	£0.00	Awarded
072	UNDERSPEND POT	LENGTHSMAN SERVICES	£3,000.00	£1,500.00	£0.00	Awarded
078	UNDERSPEND POT	PRE SCHOOL FRIDGE & DISHWASHER	£400.00	£400.00	£0.00	Awarded
077	UNDERSPEND POT	PRE SCHOOL LAPTOPS	£2,000.00	£1,339.20	£0.00	Awarded
076	UFFCULME	COMPOST MAGIC	£2,587.20	£2,587.20	£0.00	Awarded

6) Summary of Spend: Willand and Uffculme

079	HUNTSHAM	BORDEN GATE APPLICATION	£422.40	£0.00	£130.90	Carried Forward
079	CLAYHANGER	BORDEN GATE APPLICATION	£422.40	£0.00	£117.70	Carried Forward
079	HOCKWORTHY	BORDEN GATE APPLICATION	£422.40	£0.00	£173.80	Carried Forward
073	WILLAND	BOOK COVERS	£0.00	£0.00	£0.00	Carried Forward
032	HEMYOCK	YOUTH ACTIVITIES	£1,928.00	£1,928.00	£0.00	Awarded
032	CULMSTOCK	YOUTH ACTIVITIES	£760.00	£760.00	£0.00	Awarded
033	CLAYHIDON	PARISH HALL SHOWS	£430.00	£430.00	£0.00	Awarded



Mid Devon Town, Parish and Community Fund 2015-2016

APPLICATION FORM

PLEASE READ THE CRITERIA AND GUIDANCE NOTES BEFORE COMPLETING THIS FORM
FOR MORE INFORMATION, PLEASE CONTACT THE COMMUNITIES AND GOVERNANCE OFFICER ON 01884 234298

Section 1: Details of Town or Parish Councils involved in this application

Please note: The TAP Fund is meant to be used by towns and parishes working together to respond to community issues of shared interest and / or concern. Joint working, whereby towns and parishes combine their TAP money on a fundable activity or project, is encouraged. However, support from neighbouring parishes does not have to be financial.

Lead Town/Parish Council	
Contact name	
Position within council	
Postal address and postcode	
Email address	
Telephone number	
2nd Town/Parish Council	
Contact name	
Position within council	
Postal address and postcode	
Email address	
Telephone number	
3rd Town/Parish Council	
Contact name	
Position within council	
Postal address and postcode	
Email address	
Telephone number	
4th Town/Parish Council	
Contact name	
Position within council	
Postal address and postcode	
Email address	
Telephone number	

Please note: Each nominated Town or Parish Council representative is required to sign the back of this form. If additional councils are supporting this application, please attach their details to the end of this form.

Section 2: Details of community organisation supporting this project

Please note: Constituted community and voluntary groups (including 'Friends of' groups), registered charities, faith groups and social enterprises may also apply for funding. 'Community organisation' here means all of the previously listed groups.

Community organisation	
Charity registration number	(if applicable)
Contact name	
Position within organisation	
Postal address and postcode	
Email address	
Telephone number	
Description of organisation, including its aims:	

Section 3: Payment information

Please note: Grant payments will be made by electronic transfer to the Lead Council. Where the project is being delivered by a community organisation, the Lead Council can request the payment be made direct to that organisation.

Bank Details	
Account name	
Bank or Building Society	
Account number	
Sort code	

Section 4: Project information

Name of activity or project	
------------------------------------	--

What is the main purpose of the project? Describe the activity or project including its aims; why you want to carry out the project and what difference it will make.	
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Please state exactly what the TAP Fund grant is required for.	
--	--

How will the project benefit local people?	
Which parishes will benefit from it and how will they work together to achieve the project's aims?	

How have you identified the need for the project and who have you consulted or discussed it with?	
How do you know the project / activity is needed? What similar services already exist in the local area and how will this improve on them?	

When do you intend to start work on this project and how long is it likely to take?	
Enter precise dates – <u>not</u> 'ASAP' or 'Ongoing'	
Project start date	
Project end date	

Please note: Where projects have ongoing financial commitments, the TAP Fund can be used to support a pilot stage or identified phase of a project but we need evidence of a forward plan to demonstrate financial stability.

Details of the project's forward plan

Section 5: Project costs

Please note: Where possible, please provide a quote or similar evidence for the cost(s). TAP Fund grants up to £5,000 will be paid up front. Any projects receiving over £5,000 of TAP money, or with total project costs exceeding £10,000, will be paid in stages; half up front and half upon completion of the project. We require you to send us an invoice for awards exceeding £2,000 prior to payment.

What is the total cost of the project / service?	£
How much TAP Funding is requested by the community organisation?	£

The amount of TAP Funding recommended to be used from each of the parishes in the application		
Lead Council:		£
2 nd Council:		£
3 rd Council:		£
4 th Council:		£
Underspend Pot:		£
Total amount of TAP Funding recommended:		£

Please note: We do not require projects to secure their funding but some level of contribution / local support should be demonstrated (this can be in kind eg gifts of goods, commodities or voluntary services).

What other funding do you have confirmed?	
Source of funding	Amount
	£
	£
	£
	£
How will the balance of any gap in funding be filled?	
Details of any other contribution/support (non-financial support eg gifts of goods and voluntary services)	

Section 6: Declaration

I confirm that:

- I am authorised to sign on behalf of the Town or Parish Council named in Section 1 or Community Organisation named in Section 2 and that any funding will not benefit any individuals or private businesses and will only be used for the purposes specified in Section 4;
- Any unspent monies will be returned promptly to Mid Devon District Council;
- I will provide Mid Devon District Council with a statement of how the funding has benefited the local community and Town and Parish Councils involved in the specified project.
- I understand that the full approved TAP payment will be paid to the organisation/council listed in Section 3.

COUNCIL/COMMUNITY ORGANISATION	PRINT NAME	SIGNATURE	DATE
Lead Council:			
2 nd Council:			
3 rd Council:			
4 th Council:			
Organisation:			

Please note: if the nominated representative is clerk to two or more of the supporting parish councils, a separate nominated representative (such as Chair) should sign on behalf of one of the councils. Alternatively, a copy of minutes from the parish council meeting recording their support or an email from the Chair direct to the Communities and Governance Officer will suffice.

Section 7: Submission information

Please submit your application to Zoë Lentell, Communities and Governance Officer:
zlentell@middevon.gov.uk / Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton EX16 6PP



Mid Devon Town, Parish and Community Fund 2015-2016

GUIDANCE AND CRITERIA

GENERAL INFORMATION

The Town, Parish and Community (TAP) Fund (formerly known as the Town and Parish Fund) can be used by towns and parishes working together to respond to community issues of shared interest and/or concern.

The scheme is also known as the '£1 per Elector Fund' with each town or parish area being allocated £1.10 for every elector in the parish using figures based on the February 2015 electoral register. Parishes can increase the amount available to them by working in partnership with other parishes.

The TAP Fund is a useful way of supporting a wide range of local projects across the district, such as:

- **Highway improvements**
(eg grit bins, signs, safety improvements, bridges, traffic regulation orders, rights of way, weeds)
- **Community events and celebrations**
(eg seasonal celebrations, trips, visits, commemorations, memorial events)
- **Community facilities**
(eg village hall/community facility improvements)
- **Sport, leisure, arts, heritage, culture**
(eg youth clubs, libraries, allotments, theatres, plays, music)
- **Local economy, employment and welfare**
(eg community shops, food banks, homelessness)

Projects/activities can be as big or small as the issue you wish to solve.

Constituted community and voluntary groups (including 'Friends of' groups), registered charities, faith groups and social enterprises may also apply for funding, ideally via their local town or parish council.

Applications are welcome at any time but the closing date is 29 February 2016.

The full criteria for the TAP Fund are provided on the following pages.

CRITERIA

Type	A one-off capital or revenue grant relative to the number of people in each parish.
Term	Grants are available up to 29 February 2016 (applications can be submitted at any time up to this date). Please note: TAP Fund money remaining unallocated by 30 March 2016 will not be rolled over to individual parish budgets for following financial years.
Grant availability	This grant is available at the discretion of Mid Devon District Council and Devon County Council.
Aim	The TAP Fund is designed to 'kick-start' local projects and encourage local community action for: <ul style="list-style-type: none"> ▪ Capital and revenue projects supported by two or more town or parish councils responding to issues of shared interest and concern; and ▪ Pump priming funding to meet a locally identified community need and agreed actions that will make a difference at a community level.

ELIGIBILITY

Who Can Apply?	<ul style="list-style-type: none"> ▪ All applications should be submitted by a town or parish council working in partnership with at least one other town or parish council, one of which should be nominated as the lead applicant. ▪ The lead applicant should be a town or parish council within the district of Mid Devon. Applications may, however, be submitted in partnership with neighbouring town or parish councils outside of Mid Devon. ▪ The towns of Crediton, Cullompton and Tiverton have a bit more flexibility and may make an application on their own providing they (a) can demonstrate the project benefits more than just the town and/or (b) have evidence of support from at least one other parish council. ▪ Constituted community and voluntary groups (including 'Friends of' groups), registered charities, faith groups and social enterprises may also apply for funding, ideally via their local town or parish council. However, community organisations can submit their applications direct to the Communities and Governance Officer at Mid Devon District Council, who will liaise with local councils for support. ▪ For applications from faith groups, we follow the same principles as those applied to the Big Lottery Fund; please see http://bigblogscotland.org.uk/2014/10/29/funding-for-faith-based-organisations-a-quick-guide/ for more detailed information.
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<p>How much funding can be applied for?</p>	<ul style="list-style-type: none"> ▪ Each parish has an allocated budget based on the number of electors listed in the February 2015 electoral register. ▪ Projects supported by larger groups of town or parish councils may combine their TAP Fund allocations and apply for a larger grant. ▪ Each County Ward Member has an ‘Underspend Pot’ comprising accumulated unspent TAP money from parishes within their wards from previous funding years. This money can be used to support TAP fundable projects within their wards, subject to the normal application process, with priority given to projects led by community organisations and smaller parishes with TAP budgets under £200.
<p>Eligible expenditure</p>	<ul style="list-style-type: none"> ▪ Grants can be for capital (one off costs, costs of a permanent item, structure etc) and/or revenue costs (day-to-day costs, temporary items, events etc). ▪ Where projects have ongoing financial commitments, the TAP Fund can be used to support a pilot stage or identified phase of a project but we need evidence of a forward plan to demonstrate financial stability. ▪ Applications must show that towns and parishes are working together to try to solve local issues. ▪ The fund is intended as seed or catalyst funding for a new project or service, therefore projects that have previously received TAP Funding are not able to re-apply unless the application is clearly for a separate element or phase of that project. ▪ Applications from faith groups are eligible as long as the project/activity meets an identified need in the community and it concentrates on what the project delivers (such as what a religious building may be used for), other than religious activities.
<p>Matched funding</p>	<ul style="list-style-type: none"> ▪ We do not require projects to secure match funding but some level of contribution / local support should be demonstrated (this can be in kind eg gifts of goods, commodities or voluntary services).
<p>Payment</p>	<ul style="list-style-type: none"> ▪ Grant payments will be made by electronic transfer to the Lead Council. Where the project is being delivered by a community organisation, the Lead Council can request the payment be made direct to that organisation. ▪ Approved TAP Fund grants up to £5,000 will be paid up front. Any projects receiving over £5,000 of TAP money, or with total project costs exceeding £10,000, will be paid in stages; half up front and half upon completion of the project. ▪ We require you to send us an invoice for awards exceeding £2,000 prior to payment. ▪ Any unspent TAP money must be returned promptly to Mid Devon District Council.

Supporting Documentation	<ul style="list-style-type: none"> ▪ Completed TAP Fund application form, accompanied by evidence of support by at least one other town or parish council. ▪ Where possible, please provide a quote or similar evidence for the cost(s). ▪ For projects receiving over £5,000 of TAP money, or with total project costs exceeding £10,000, we will need to see some form of evidence of project completion before making final grant payment. We will conduct random sampling of lower value grants and projects for evidence of project completion. ▪ Other evidence as required by Mid Devon District Council.
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RESTRICTIONS

What can't the funding be used for?	<p>Grants are not available for:</p> <ul style="list-style-type: none"> ▪ Profit making organisations or individuals ▪ Any activities that have started or occurred before a TAP grant has been confirmed ▪ Political or religious activities ▪ Purchase of alcohol ▪ Projects or activities that are or should be provided by the statutory sector ▪ VAT that is recoverable ▪ Loans or interest payments ▪ Day-to-day running costs or any on-going staff costs ▪ Projects that have already received TAP Funding unless it is for a separate element/phase of that project ▪ Services that are the responsibility of the Parish or Town Council (precept)
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PUBLICITY

Acknowledgement and Publicity	<ul style="list-style-type: none"> ▪ Any publicity about the project and its funding must acknowledge Mid Devon District Council and Devon County Council ▪ Upon completion of the project, applicants should provide Mid Devon District Council with a statement of how the funding has benefited the local community.
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APPLICATION AND APPROVAL PROCESS

All applications should be endorsed (recommended for approval) by the local town or parish council.

Please note: Town or parish councillors with an interest in the application (through involvement with the benefiting community organisation) should declare a personal interest at their council meeting when the application is due to be discussed. Councillors may or may not then be able to discuss and vote on the application depending on which Code of Conduct their parish/town council has adopted. If a councillor or their spouse/partner benefit financially as an individual through involvement with the community organisation, then they should declare this as a pecuniary interest and not take part in any discussion or voting on the application.

The local town or parish council should complete the application form as lead applicant and provide details of supporting councils. Community organisations can send their applications direct to the Communities and Governance Officer who will liaise with local councils for their support. In this case, the community organisation should complete section 2 onwards of the application form

Completed application forms should be submitted to:

Zoë Lentell, Communities and Governance Officer

zlentell@middevon.gov.uk / Mid Devon District Council, Phoenix House, Phoenix Lane, Tiverton, EX16 6PP

The Communities and Governance Officer will acknowledge applications on receipt and advise whether it is eligible for funding under the scheme before forwarding it to the Devon County Committee (Mid Devon) for approval.

Please allow one month for the approval process (although it is usually sooner) to find out if an application has been successful.

Please note: the County Committee can choose to support applications in full or in part, amending (reducing or increasing) the level of TAP Fund money granted to the project depending on level of underspend money available. They can also choose not to support an application if they feel it does not meet the criteria, or to support an application dependent on the project meeting additional criteria.

Details of successful applications (including name of parish, community organisation, project description and amount awarded) are published on our website.

GENERAL ENQUIRIES

A copy of the TAP Fund application form is available to download on our website at:

<https://new.middevon.gov.uk/grants-and-funding/>. Details of previously funded TAP projects are also available to view on our website.

For more information or to discuss your project idea, please contact the Communities and Governance Officer on 01884 234298 / zlentell@middevon.gov.uk.

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COMMUNITY WELL-BEING PDG 30 JUNE 2015:

PERFORMANCE AND RISK OUTTURN REPORT FOR 2014-15

Cabinet Member Cllr Colin Slade
Responsible Officer Head of Communities & Governance

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2014/15 as well as providing an update on any key business risks.

RECOMMENDATION: That the PDG reviews the Performance Indicators and any Risks that are outlined in this report and feeds back areas of concern to the Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary. If key business risks are not identified and monitored they cannot be mitigated effectively.

1.0 Introduction

- 1.1 Appendix 1 provides Members with details of performance against the Corporate Plan and local service targets for the 2014/15 financial year.
- 1.2 The appendix is produced from SPAR, the corporate Service Performance and Risk Management system.

2.0 Performance

- 2.1 The number of **empty shops** is on or above target as reported previously.
- 2.2 The **Leisure** performance is slightly below target but has improved over the course of the year.
- 2.3 **Food Premises** inspections were very low; an Environmental Health Officer (Food) is being recruited at present to address the lack of resource.

3.0 Risk

- 3.1 The Corporate risk register is reviewed by Management Team (MT) and updated quarterly. Risk reports to Audit Committee and Cabinet continue to include risks with a total score of 15 or more and all those with an impact score of 5.

3.2 The Scrutiny Performance Working Group felt that risks should only be referred to the PDGs or Scrutiny if there is a problem that requires escalation e.g. if risks are not being mitigated adequately, or if the risk is associated with new policies, or budget cuts, or reported to the PDG as part of a decision making process.

3.3 On this basis there are no risks to report to the PDG this quarter.

4.0 Conclusion and Recommendation

4.1 That the PDG reviews the performance indicators and any risks that are outlined in this report and feedback any areas of concern to the Cabinet.

Contact for more Information: Amy Tregellas, Head of Communities & Governance ext 4246

Circulation of the Report: Management Team and Cabinet Member

CWB PDG Performance Report - Appendix 1

Quarterly report for 2014-2015

No headings

For Community Well-Being - Cllr Colin Slade Portfolio

For MDDC - Services

Filtered by Performance Status: Exclude PI Status: Data not due, Not calculable

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target
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CWB PDG Performance Report - Appendix 1

Performance Indicators								
Status	Definition	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
Well above target	<u>The number of Empty Shops. (TIVERTON)</u>	18	20	20	15	16	15	12
Management Notes: (Quarter 4)								
January 2015 no. empty units - 12 / 245 = 4.90% (September 2009 = 30 / 245)								
(ZL)								
On target	<u>The number of Empty Shops. (CREDITON)</u>	7	10	10	12	10	10	10
Management Notes: (Quarter 4)								
January 2015 no. empty shop units - 10 / 118 = 8.47% (September 2009 = 17 / 114)								
(ZL)								
Well above target	<u>The number of Empty Shops (CULLOMPTON)</u>	12	14	14	12	13	15	11
Management Notes: (Quarter 4)								
January 2015 no. empty shop units - 11 / 94 = 11.70% (September 2009 = 17 / 91)								
(ZL)								
Well below target	<u>Percentage of food premises inspections that should have been carried out that were carried out for high risk premises</u>	92%	100%	100%	n/a	n/a	n/a	46%
Management Notes: (2014 - 2015)								
The reason for the decline is the reduction in staff resources, as highlighted by the Food Standards Agency audit in January 2015 and the ongoing illegal meat case that has taken significant resources away from the food inspection programme.								
(JP)								
Above target	<u>The percentage of Leisure's operational expenditure recovered through customer receipts</u>	88.18%	87.50%	87.50%	86.51%	86.08%	86.57%	88.16%
Management Notes: (Quarter 4)								

CWB PDG Performance Report - Appendix 1

Performance Indicators

Status	Definition	Prev Year End	Annual Target	Current Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act
At the year-end the capital recharges had the effect of markedly improving the outturn								
(SB)								
Below target	<u>% of Leisure members retained from month beginning to month end.</u>	95.2%	95.50%	95.50%	94.30%	94.90%	95.07%	95.33%
Management Notes:								

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CABINET
4 JUNE 2015

AGENDA ITEM 6

REVENUE AND CAPITAL OUTTURN 2014/15

Cabinet Member Cllr Peter Hare-Scott
Responsible Officer Head of Finance

Reason for Report: To present the revenue and capital outturn figures for the financial year 2014/15.

RECOMMENDATION(S): That Cabinet -

1 - note the General Fund outturn achieved in 2014/15 which shows an overall overspend of £90k.

2 - approve the net transfers to/from ear marked reserves of £1,082k detailed in the General Fund service budget variance reports shown in Appendix 1 & 2 and summarised in Appendix 4.

3 - note the positive position achieved on the Housing Revenue Account which shows an annual saving of £867k and approve the “ear marking” of specific items totalling £1,549k identified in Appendix 4 and the extra £871k shown in paragraph 3.3.

4 - approve the carry forward of £1,788k (see paragraph 5.2) relating to scheme slippage on the 2014/15 capital programme as all of the schemes will be delivered in 2015/16.

5 – note the Treasury Management performance achieved in 2014/15 as detailed in paragraph 6.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2014/15. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Executive Summary of 2014/15

The table below gives an overview of the year movements during the year on the key operational balances of the Council and then shows the closing cash position which will be reflected in the end of year Accounts. (Note - These movements assume that all proposed recommendations are agreed.)

	31/3/14	In year movement	31/3/15
General Fund	(£2,460k)	£90k	(£2,370k)
Housing Revenue Account	(£2,004k)	£4k	(£2,000k)

1.0 Introduction

- 1.1 The Council has continued its strategic decision to reduce costs, without adversely affecting service delivery, evidenced by the on-going commitment to reduce employee costs (especially in back office services) during the year. This strategy has seen us deliver an overall General Fund (GF) deficit of £90k (see Appendix 1).
- 1.2 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and took a prudent view of the likely levels of income and expenditure.
- 1.3 It should be noted, in order to get a completed year end outturn position to Senior Management and Members in a timely fashion the attached financial information includes: budgeted capital charges and support services and prior to a full review of bad debt provision. Therefore, these figures may be altered slightly over the next few weeks as we complete the formal accounts process, but will have little effect on the overall GF or HRA surplus position. Adjustment to the budgeted recharges has been made to reflect the time incurred in the specific projects of the Market Walk and 32/34 Fore Street acquisitions and the conversion work at the new recycling centre
- 1.4 Members of the Audit Committee should note that the outturn report is basically a set of management reports that show the final cash related position on all service areas. The Finance Team then have to turn these management reports into the Final Accounts which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.

2.0 The General Fund Reserve

- 2.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,460k as at 31/3/14. In 2014/15, a net deficit of £90k has occurred after accounting for all necessary transfers to/from Ear Marked Reserves (EMRs).

2.2 Detailed budget monitoring reports were provided to both senior managers and members throughout 2014/15. This monitoring focused on significant budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final monitoring report considered by the Cabinet gave a detailed position at the end of February 2015 and predicted an end of year deficit of £218k for the General Fund. Therefore the final position improved by £128k.

2.3 The table below shows the overall budget, actual and variance for all of our major service areas.

Service	2014/15 Budget £	2014/15 Actual £	Variance £
Car Parks	(120,520)	(222,083)	(101,563)
Community Development	387,760	391,995	4,235
Corporate Management	1,146,560	1,182,589	36,029
Customer Services	(13,950)	(3,695)	10,255
Environmental Services	1,430,360	1,347,525	(82,835)
Finance & Performance	40	98	58
GF Housing	385,730	260,458	(125,272)
Grounds Maintenance	7,340	(8,092)	(15,432)
Human Resources	123,530	81,328	(42,202)
ICT	(6,420)	(22,170)	(15,750)
Legal & Democratic	865,610	879,183	13,573
Leisure	816,780	889,906	73,126
Planning & Regeneration	987,620	847,075	(140,545)
Property Services	383,720	390,858	7,138
Revenues & Benefits	804,990	521,599	(283,391)
Waste Services	2,321,630	2,613,049	291,419
Total Cost of Services	9,520,780	9,149,623	(371,157)
OTHER INCOME & EXPENDITURE			
Interest Payable	8,110	8,593	483
Interest from Funding provided for HRA	(110,000)	(58,249)	51,751
Interest Receivable	(65,000)	(66,261)	(1,261)
New Home Bonus Grant	0	(1,281,438)	(1,281,438)
Revenue contribution to Capital Programme	125,000	1,419,426	1,294,426
Sundry Grants and Other Income	0	(64,654)	(64,654)
Statutory Adjustments	(819,190)	(758,039)	61,151
Net Contribution to / (Utilisation of) Earmarked Reserves	525,170	1,082,424	557,254
Formula Grant	(4,192,870)	(4,350,631)	(157,761)
Council Tax	(4,917,000)	(4,917,330)	(330)
Collection Fund surplus	(75,000)	(73,770)	1,230
Total Other Income	(9,520,780)	(9,059,929)	460,851
Total Deficit for the year	0	89,694	89,694

2.4 A detailed explanation of all the key variances is shown in Appendix 2, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

Note – where any of the above variances were deemed to be recurring, the 2015/16 budget was adjusted accordingly.

2.5 The overall effect of the 2014/15 financial year would result in a General Fund Balance of £2,370k which only exceeds the Council’s own temporary minimum requirement of £2,200k (agreed at full Council 25/2/15) by £170k.

2.6 In addition to the GF Balance, the Council holds a number of Ear Marked Reserves (EMRs) which are used to help make provision for known future expenditure commitments which will require funding in 2015/16. The net movement of £1,082k, (£3,070k - £1,988k = £1,082k), into these reserves and the end of year balances held on them are shown in Appendix 4.

3.0 Housing Revenue Account (HRA)

3.1 This is a ring-fenced reserve in respect of the Council’s housing function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2014/15 the outturn is a net surplus of £366k including transfers to/from ear marked reserves. In addition to this, a surplus of £501k is the result of a change in accounting treatment of the HRA self-financing loan.

3.2 This surplus is explained in paragraph 3.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

HRA balance @ 31/03/14	£ (2,004)k
Budget saving achieved in 2014/15	£ (366)k
Saving caused by change in accounting treatment of PWLB loan	£ (501)k
HRA balance @ 31/03/15	£ (2,871)k
Additional transfer to 30yr modernisation programme	£ 871k
HRA balance after proposed EMRs	£ (2,000)k

3.3 After the strong financial position delivered in 2014/15 , it is recommended to transfer a sum of £871k into the Housing Maintenance EMR. This is in addition to the already budgeted figure of £2,324k. The above position leaves the HRA balance at £2,000k at 31 March 2015.

- 3.4 The main budget variances during 2014/15 that give rise to the figure of £366k as shown in paragraph 3.2 are savings on repairs due to the team being able to take on extra work, staffing savings in tenancy and the cessation of the Warden service. These account for over half the surplus. In addition, a strong performance on rent arrears, invoices raised to freeholders and community alarms continuing to perform well have contributed to the position. For further details, please see the HRA Outturn Summary for 2014/15, which is attached as Appendix 3 to this report.
- 3.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2014/15 and their closing balances are shown on Appendix 4. This money is effectively “ring fenced” and will be held to meet expenditure on projects during 2015/16 and beyond.

4.0 The Collection Fund

- 4.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.
- 4.2 The council tax collection rate for 2014/15 was 97.8% (97.6% in 2013/14). This demonstrates how effective our Council Tax section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.0% for 2014/15 (98.4% in 2013/14).
- 4.3 We continue to outperform the baseline business rates budget which is still reflecting an overall financial benefit of being a member of the Devon wide business rates pool.

5.0 Capital Outturn

- 5.1 A capital outturn summary is attached as Appendix 5 to this report. The revised capital budget for 2014/15 amounted to £15,044k. At the year end we had spent £11,940k leaving the capital programme underspent in total by £3,104k.

Capital receipts of £535k (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.

- 5.2 As shown in Appendix 5 there are capital projects totalling £1,788k which have not been completed as at the 31 March 2015. This expenditure, therefore, needs to be rolled forward (scheme slippage) to be included in the 2015/16 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held in the capital contingency fund. In addition there is £1,129k relating to Affordable Housing, Major repairs to our Council House stock & Renewable energy solutions underspends which will be placed in relevant earmarked reserves to fund future capital expenditure.

5.3 The capital receipts reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£k
Balance at 1 April 2014	(1,071)
• Sale of Council Houses - 10	(646)
• General Fund Sales	(10)
• Pooling of Housing Capital Receipts to Govt.	206
• Capital Receipts applied in year	535
Balance at 31 March 2015	(986)

Note – the majority of the remaining balance of £986k (circa £681k) is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

5.4 Capital resources were again severely limited in 2014/15; therefore the Council took proactive steps to provide for future capital programmes by including provision for a revenue contribution from the General Fund of £125k.

5.5 Paragraph 5.3 shows that the Council has very little in the way of capital receipts (£986k) to support future capital programmes. However, due to prudent planning to mitigate the significant capital funding gap identified in the MTFP we have continued to make additional provision within the capital earmarked reserve. The balance on this reserve now stands at £1,122k made up by the following transactions:

	£k
Opening balance on the capital earmarked reserve as at 1 April 2014	(962)
Budgeted transfer from the General Fund	(125)
Funding required to deliver the 2014/15 programme	215
Contributions from the General Fund Balance	(250)
Closing balance on the capital earmarked reserve as at 31 March 2015	(1,122)

5.5.1 Looking to the future an amount of circa £560k is already committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

5.6 The council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March is £1,888k; however the majority of this is committed to fund scheme slippage and to balance the Capital Medium Term Financial Plan.

6.0 Treasury Management

6.1 The final interest position for the financial year can be summarised as follows:

Interest Paid and Received:

	Budget £k	Actual £k	Variance £k
Interest Paid:			
PWLB loan – HRA	1,272	1,272	0
HRA to General Fund	58	58	0
General fund	8	8	0
	-----	-----	-----
Interest Paid Total	1,338	1,338	0
	-----	-----	-----
Interest Received:			
General Fund	(65)	(66)	(1)
HRA to General Fund	(110)	(58)	52
HRA	(41)	(48)	(7)
	-----	-----	-----
Interest Received Total	(216)	(172)	44
	-----	-----	-----

6.2 A detailed report on Treasury performance in 2014/15 will be included on the June Cabinet agenda.

7.0 Conclusion

7.1 Members are asked to note the revenue and capital outturn figures for the financial year 2014/15 and agree the proposed ear marking of surplus funds generated by in year savings from both the GF and the HRA. In addition, Members need to approve the slippage to be rolled forward from the 2015/16 capital programme.

7.2 Once again, decisions made during 2014/15 to reduce operational expenditure without adversely affecting service delivery has enabled the Council to maintain its sound financial status.

Contact for more information:

Andrew Jarrett
01884 23(4242)
ajarrett@middevon.gov.uk

Background Papers:

Circulation of the Report:

Cllr Peter-Hare-Scott
Management Team

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GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

	Budget 2014/15 £	Actual 2014/15 £	Variance £
Car Parks	(120,520)	(222,083)	(101,563)
Community & Development	387,760	391,995	4,235
Corporate	1,146,560	1,182,589	36,029
Customer Services	(13,950)	(3,695)	10,255
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Human Resources	123,530	81,328	(42,202)
ICT	(6,420)	(22,170)	(15,750)
Legal & Democratic	865,610	879,183	13,573
Leisure	816,780	889,906	73,126
Planning & Regeneration	987,620	847,075	(140,545)
Property Services	383,720	390,858	7,138
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Revenue contribution to Capital Programme	125,000	1,419,426	1,294,426
Sundry Grants and Other Income	0	(64,654)	(64,654)
Statutory Adjustments	(819,190)	(758,039)	61,151
Net Contribution to / (Utilisation of) Earmarked Reserves	525,170	1,082,424	557,254
TOTAL BUDGETED EXPENDITURE	9,184,870	9,431,425	246,555
Formula Grant	(4,192,870)	(4,350,631)	(157,761)
Council Tax	(4,917,000)	(4,917,330)	(330)
Collection Fund surplus	(75,000)	(73,770)	1,230
TOTAL FUNDING	(9,184,870)	(9,341,731)	(156,861)
NET INCOME AND EXPENDITURE	0	89,694	89,694

Note

In order to produce the outturn report as soon as possible the capital charges and most of the recharges have been included as budget. In the case of recharges an adjustment has been made to reflect the acquisitions of Market Walk, 32/34 Fore Street Tiverton and the conversion of the recycling centre during the financial year.

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
CAR PARKS

Code	Car Parks	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	20	(5)	(25)	-127.0%	
2000	Premises	223,490	126,800	(96,690)	-43.3%	
3000	Transport	70	0	(70)	-100.0%	
4000	Supplies and Services	32,280	14,797	(17,483)	-54.2%	
	Total Direct Expenditure	255,860	141,591	(114,269)	-44.7%	
7000	External Income	(689,860)	(677,154)	12,706	1.8%	
	Net Direct Expenditure	(434,000)	(535,563)	(101,563)	23.4%	(a)
5000	Support Services	164,980	164,980	0		
6500	Capital Charges	148,500	148,500	0		
	Total Indirect Expenditure	313,480	313,480	0		
	Total Car Park Expenditure	(120,520)	(222,083)	(101,563)		
	Car Park - Service units					
CP510	Market Car Park	(115,540)	(131,586)	(16,046)		
CP520	Multi-Storey Car Park	164,300	114,872	(49,428)		
CP530	Amenity Car Parks	50,110	22,174	(27,936)		
CP540	Paying Car Parks	(219,480)	(224,998)	(5,518)		
CP550	Civil Parking Enforcement	90	(2,545)	(2,635)		
	Total Car Park Expenditure	(120,520)	(222,083)	(101,563)		
				£	£	
	Total Expenditure Variation					(101,563) (a)
	Major Cost Changes					
	Major Cost Savings					
CP520	MSCP Utilities underspend			(14,000)		
CP520	MSCP maintenance underspend (see below EMR)			(19,000)		
CP530	Amenity car park specific project maintenance underspend (see below EMR)			(26,600)		
CP540	Paying car parks maintenance underspend			(34,000)		
CP540	Increased Off-Street fines			(8,500)		
CP	General underspend on planned maintenance			(9,000)		
CP	General underspend on supplies and services			(6,800)		
						(117,900)
	Major Changes in Income Levels					
CP540	Pay and Display income below budget			30,000		
CP540	Increased income from Residential, Business and Seasonal permits			(9,500)		
CP540	More income received than budgeted for on PCT management fees on Hospital car parks			(4,200)		
						16,300
	Minor Variations					37
	Total Expenditure Variation					(101,563) (a)
	EAR MARKED RESERVES					
	Utilised 2014/15				£	
CP540	Paying car park maintenance EMR not required			(15,000)		
	Proposed contribution c/fwd to 2015/16					
CP520	MSCP maintenance works			16,000		
CP530	Amenity car parks resurfacing works			25,000		
	Net movement in earmarked reserves					26,000
	Total Expenditure variation after Ear Marked Reserves					(75,563)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Community and Development

Code	Community and Development	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	255,770	231,431	(24,339)	-9.5%	
2000	Premises	48,430	34,261	(14,169)	-29.3%	
3000	Transport	3,060	2,962	(98)	-3.2%	
4000	Supplies and Services	222,670	301,652	78,982	35.5%	
	Total Direct Expenditure	529,930	570,307	40,377	7.6%	
7000	External Income	(131,940)	(168,082)	(36,142)	-27.4%	
	Net Direct Expenditure	397,990	402,225	4,235	1.1%	(a)
5000	Support Services	(46,160)	(46,160)	0		
6500	Capital Charges	35,930	35,930	0		
	Total Indirect Expenditure	(10,230)	(10,230)	0		
	Total Community & Development Expenditure	387,760	391,995	4,235		
	Community & Development - Service units					
CD200	Community Development	282,590	291,074	8,484		
CD205	HO Communities & Gov	94,030	95,293	1,263		
CD206	HO Communities & Gov Rech	(94,030)	(94,030)	0		
CD210	Community Services Unit	146,020	127,829	(18,191)		
CD211	Community Services Unit Rech	(81,480)	(81,480)	0		
CD300	Markets	40,630	53,309	12,679		
	Total Community & Development Expenditure	387,760	391,995	4,235		
				£	£	
	Total Expenditure Variation				4,235	(a)
	Major Cost Changes					
CD200	Utilise ear marked reserve for Seed Funding (see EMR note below)			8,200		
CD200	Town and Parish Fund mainly funded by DCC contributions - see below			60,322		
					68,522	
	Major Cost Savings					
CD210	Salary savings due to maternity leave not being covered			(18,000)		
CD300	Market Officer post unfilled for part of the year			(6,000)		
CD300	Underspend on planned maintenance (see EMR note below)			(7,000)		
					(31,000)	
	Major Changes in Income Levels					
CD200	DCC contribution for Town and Parish Fund			(60,322)		
CD300	Target budget for Market income not achieved			30,000		
					(30,322)	
	Minor Variations				(2,965)	
	Total Expenditure Variation				4,235	(a)
	EAR MARKED RESERVES					
	Utilised 2014/15					
CD200	Seed Funding - committed projects from remaining reserve			(8,200)		
CD210	Community Engagement/Citizen's Panel EMR not required			(4,955)		
	Proposed contribution c/fwd to 2015/16					
CD300	Pannier Market - outstanding repairs to the clock tower			7,000		
	Net movement in earmarked reserves				(6,155)	
	Total Expenditure variation after Ear Marked Reserves				(1,920)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
CORPORATE

		2014/15 Budget £	2014/15 Actual £	2014/15 £	Variance %	
Code	Corporate					
1000	Employees	897,770	904,589	6,819	0.8%	
2000	Premises	0	0	0		
3000	Transport	2,750	1,107	(1,643)	-59.8%	
4000	Supplies and Services	150,160	180,838	30,678	20.4%	
	Total Direct Expenditure	1,050,680	1,086,534	35,854	3.4%	
7000	External Income	(180)	(5)	175	97.1%	
	Net Direct Expenditure	1,050,500	1,086,529	36,029	3.4%	(a)
5000	Support Services	92,200	92,200	0		
6500	Capital Charges	3,860	3,860	0		
	Total Indirect Expenditure	96,060	96,060	0		
	Total Corporate Expenditure	1,146,560	1,182,589	36,029		
	Corporate Management Service Units					
CM100	Chief Executive	191,320	191,917	597	0.3%	
CM199	Chief Executive Rech	(191,320)	(191,320)	0	0.0%	
CM300						
CM340	Corporate Fees/charges	381,420	404,505	23,085	6.1%	
CM310	Corporate Performance	26,830	26,830	0	0.0%	
CM600	Pension Backfunding	738,310	750,657	12,347	1.7%	
	Total Corporate Expenditure	1,146,560	1,182,589	36,029		
	Total Expenditure Variation					36,029 (a)
	Major Cost Changes					
	Bad debt provisions adjusted across a range of services			29,000		
	Pension contribution rate changes have generated a relatively small overspend			12,347		
						41,347
	Major Cost Savings					0
	Minor Variances					(5,318)
	Total Expenditure Variation					36,029
	EAR MARKED RESERVES					
	Utilised 2014/15			£		0
	Proposed contribution c/fwd to 2015/16					0
	Net movement in earmarked reserves					0
	Total Expenditure variation after Ear Marked Reserves					36,029

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Customer Services

		2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
Code	Customer Services					
1000	Employees	671,820	693,421	21,601	3.2%	
2000	Premises	0	0	0		
3000	Transport	4,380	2,544	(1,836)	-41.9%	
4000	Supplies and Services	110,040	99,996	(10,044)	-9.1%	
	Total Direct Expenditure	786,240	795,961	9,721	1.2%	
7000	External Income	(2,760)	(2,226)	534	19.4%	
	Net Direct Expenditure	783,480	793,735	10,255	1.3%	(a)
5000	Support Services	(799,650)	(799,650)	0		
6500	Capital Charges	2,220	2,220	0		
	Total Indirect Expenditure	(797,430)	(797,430)	0		
	Total Customer Services Expenditure	(13,950)	(3,695)	10,255		
	Customer Services - Service units					
CS200	Communications	140,780	141,892	1,112		
CS299	Communications Rech	(140,720)	(140,720)	0		
CS500	Messenger Services	53,460	52,225	(1,235)		
CS599	Messenger Services Rech	(55,090)	(55,090)	0		
CS900	Central Photocopying	28,380	27,302	(1,078)		
CS901	Central Photocopying Rech	(37,320)	(37,320)	0		
CS902	Central Postage	45,560	29,811	(15,749)		
CS903	Central Postage Rech	(48,530)	(48,530)	0		
CS910	Customer Services Admin	152,760	120,564	(32,196)		
CS915	Customer Services Admin Rech	(153,270)	(153,270)	0		
CS930	Customer First Management	136,620	185,511	48,891		
CS931	Customer First Management Rech	(136,630)	(136,630)	0		
CS932	Customer First	557,710	576,730	19,020		
CS933	Customer First Rech	(557,690)	(557,690)	0		
CS936	Crediton Office Section	153,520	145,011	(8,509)		
CS937	Crediton Office Section Rech	(153,490)	(153,490)	0		
	Total Customer Services Expenditure	(13,950)	(3,695)	10,255		
						£
Customer Services						
Total Expenditure Variation				£	10,255	(a)
Major Cost Changes						
CS930	Salaries - restructuring of teams & long-term sickness cover			49,000		
CS932	Purchase of payment kiosk for Phoenix House reception area			12,500		
					61,500	
Major Cost Savings						
CS902	Franked mail, movement to Clean Mail which is charged direct to services			(15,500)		
CS910	Salaries - transfer of posts between other CS teams & delay in reappointment of apprentice			(33,000)		
					(48,500)	
Major Changes in Income Levels					0	
Minor Variations					(2,745)	
Total Expenditure Variation					10,255	(a)
EAR MARKED RESERVES						
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				10,255	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Environmental Services

		2014/15 Budget	2014/15 Actual	Variance	Variance
Code	Environmental Services	£	£	£	%
1000	Employees	930,470	955,454	24,984	2.7%
2000	Premises	125,190	75,179	(50,011)	-39.9%
3000	Transport	47,930	51,767	3,837	8.0%
4000	Supplies and Services	120,250	149,127	28,877	24.0%
	Total Direct Expenditure	1,223,840	1,231,528	7,688	0.6%
7000	External Income	(321,450)	(411,972)	(90,522)	-28.2%
	Net Direct Expenditure	902,390	819,555	(82,835)	-9.2% (a)
5000	Support Services	438,120	438,120	0	
6500	Capital Charges	89,850	89,850	0	
	Total Indirect Expenditure	527,970	527,970	0	
	Total Environmental Services Expenditure	1,430,360	1,347,525	(82,835)	
	Environmental Services - Service units				
ES100	Cemeteries	126,600	94,985	(31,615)	
ES110	Bereavement Services	38,430	49,412	10,982	
ES112	Bereavement Services Rech	(38,420)	(38,420)	0	
ES200	CCTV Initiatives	10,990	2,373	(8,617)	
ES250	Community Safety	68,970	68,708	(262)	
ES251	Community Safety Rech	(5,520)	(5,520)	0	
ES256	Community Safety Partnership	0	(2,859)	(2,859)	
ES260	Food Protection	95,750	95,058	(692)	
ES270	Water Quality Monitoring	69,680	66,555	(3,125)	
ES349	Private Sector Housing team Rech	(40,420)	(40,420)	0	
ES354	Private Sector Housing	139,370	112,288	(27,082)	
ES360	Dog Warden	64,470	65,174	704	
ES361	Public Health	0	(17,807)	(17,807)	
ES362	Abandoned Car and Litter	92,150	92,150	0	
ES440	Inspection Staff Unit	77,440	75,873	(1,567)	
ES441	Inspection Staff Unit Rech	(79,850)	(79,850)	0	
ES450	Parks & Open Spaces	393,120	387,583	(5,537)	
ES455	Amory Park	17,370	17,674	304	
ES460	Play Areas	224,100	223,173	(927)	
ES500	Emergency Planning	0	1,317	1,317	
ES550	Licensing	26,060	17,215	(8,845)	
ES580	Pool Car Running Costs	320	(6,334)	(6,654)	
ES600	Pest Control	16,460	15,285	(1,175)	
ES650	Contaminated Land	17,980	17,751	(229)	
ES660	Control of Pollution	111,820	109,931	(1,889)	
ES670	Local Air Pollution	9,320	14,577	5,257	
ES720	ES Management	98,710	149,052	50,342	
ES721	ES Management Rech	(98,690)	(98,690)	0	
ES730	Environmental Enforcement	256,420	247,176	(9,244)	
ES731	Environmental Enforcement Rech	(262,320)	(262,320)	0	
ES733	Environmental Health	399,060	367,978	(31,082)	
ES734	Environmental Health Rech	(399,040)	(399,040)	0	
ES740	Licensing Unit	101,160	102,820	1,660	
ES741	Licensing Unit Rech	(101,140)	(101,140)	0	
ES760	Health & Safety Officer	75,500	81,308	5,808	
ES765	Health & Safety Officer Rech	(75,490)	(75,490)	0	
	Total Environmental Services Expenditure	1,430,360	1,347,525	(82,835)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Environmental Services

Environmental Services		£	£	
Total Expenditure Variation				(82,835) (a)
Major Cost Changes				
ES100	Bereavement Services salary overspend due to staff changes not taking place	11,000		
ES720	E/Services Management salary overspend due to redundancy, partially off-set by salary savings	51,000		
				62,000
Major Cost Savings				
ES730	E/Enforcement salary underspend due to vacant post in year	(10,000)		
ES733	E/Health salary underspend due to vacant posts in year (see below EMR)	(30,000)		
ES100	Cemeteries underspend across maintenance budgets (see below EMR)	(25,000)		
ES450	Parks & Open spaces underspend across maintenance budgets (see below EMR)	(20,000)		
				(85,000)
Major Changes in Income Levels				
ES100	Increased income on Internments & exclusive burial rights	(10,000)		
ES450	Utilise Developers Contributions for Parks & Open spaces (see below EMR)	9,508		
ES460	Utilise Developers Contributions for Play Areas (see below EMR)	12,600		
ES580	Pool Car recharge income more then costs charged per mile	(6,600)		
ES361	Public Health Grant income received in year (see below EMR)	(20,000)		
ES200	CCTV income for Tiverton Town project work (see below EMR)	(10,000)		
ES354	Private Sector Housing grant repayments received in year (see EMR)	(31,447)		
				(55,939)
Minor Variations				(3,896)
Total Expenditure Variation				(82,835) (a)
Total Variation brought forward				(82,835)
EAR MARKED RESERVES				
Utilised 2014/15			£	
ES361	Targeted Family Public Health project	(2,193)		
ES450	Developers Contribution for Parks & Open spaces	(9,508)		
ES460	Developers Contribution for Play Areas	(12,600)		
Proposed contribution c/fwd to 2015/16				
ES200	CCTV - Ongoing project work in Tiverton Town Centre	8,500		
ES100	Works to Cemeteries wall & pathways	25,000		
ES361	Public Health Grant	20,000		
ES450	Parks & Open spaces walls & pathways	18,000		
ES460	Play Areas works	11,000		
ES733	Environmental Health restructure costs	15,000		
ES354	Private Sector Housing grant payments received in year	31,447		
	Net movement in earmarked reserves			104,646
Total Expenditure variation after Ear Marked Reserves				21,811

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Finance and Performance

		2014/15	2014/15	Variance	Variance
		Budget	Actual		
Code	Finance and Performance	£	£	£	%
1000	Employees	592,190	584,456	(7,734)	-1.3%
2000	Premises	0	0	0	
3000	Transport	1,860	1,393	(467)	-25.1%
4000	Supplies and Services	37,470	45,730	8,260	22.0%
	Total Direct Expenditure	631,520	631,578	58	0.0%
7000	External Income	0	0	0	
	Net Direct Expenditure	631,520	631,578	58	0.0% (a)
5000	Support Services	(631,480)	(631,480)	0	
6500	Capital Charges	0	0	0	
	Total Indirect Expenditure	(631,480)	(631,480)	0	
	Total Finance and Performance Expenditure	40	98	58	
	Finance and Performance - Service units				
FP100	Accountancy Services	471,310	468,999	(2,311)	
FP199	Accountancy Services Rech	(471,410)	(471,410)	0	
FP200	Internal Audit	127,840	122,206	(5,634)	
FP299	Internal Audit Rech	(127,820)	(127,820)	0	
FP300	Procurement	71,830	78,744	6,914	
FP399	Procurement Rech	(71,750)	(71,750)	0	
FP400	Purchase Ledger	66,340	64,580	(1,760)	
FP499	Purchase Ledger Rech	(66,340)	(66,340)	0	
FP500	Sales Ledger	82,480	85,329	2,849	
FP599	Sales Ledger Rech	(82,440)	(82,440)	0	
	Total Finance and Performance	40	98	58	
					£
	Total Expenditure Variation			£	58 (a)
	Major Cost Changes				
FP100	VAT Consultancy, required to deal with the outstanding Royal Mail claim			8,000	
					8,000
	Major Cost Savings				
FP100	A delay in appointment of Systems Accountant and post reduced to 3 days per wk			(14,000)	
					(14,000)
	Major Changes in Income Levels				0
	Minor Variations				6,058
	Total Expenditure Variation				58 (a)
	EAR MARKED RESERVES				
				£	
	Utilised 2014/15				
	Proposed contribution c/fwd to 2015/16				
	Net movement in earmarked reserves				0
	Total Expenditure variation after Ear Marked Reserves				58

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
General Fund Housing

Code	General Fund Housing	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	187,640	159,359	(28,281)	-15.1%	
2000	Premises	7,810	1,643	(6,167)	-79.0%	
3000	Transport	11,630	8,656	(2,974)	-25.6%	
4000	Supplies and Services	247,970	161,205	(86,765)	-35.0%	
	Total Direct Expenditure	455,050	330,863	(124,187)	-27.3%	
7000	External Income	(145,150)	(146,235)	(1,085)	-0.7%	
	Net Direct Expenditure	309,900	184,628	(125,272)	-40.4%	(a)
5000	Support Services	75,460	75,460	0		
6500	Capital Charges	370	370	0		
	Total Indirect Expenditure	75,830	75,830	0		
	Total General Fund Housing Services Expenditure	385,730	260,458	(125,272)		
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	385,730	310,495	(75,235)		
HG373	Homelessness & Enabling Team	122,430	103,143	(19,287)		
HG374	Housing Needs Team	138,960	108,211	(30,749)		
HG377	Housing Needs Team Rech	(138,960)	(138,960)	0		
HG379	Homeless & Enabling Team Rech	(122,430)	(122,430)	0		
	Total General Fund Housing Services Expenditure	385,730	260,458	(125,272)		
						£
	Total Expenditure Variation					(125,272) (a)
	Major Cost Changes					£
HG320	Grant funding - Additional funding for Red House to home vulnerable young adults			14,500		
						14,500
	Major Cost Savings					
HG320	DARs & B&B costs lower than budget due to reduced case load during the year			(19,000)		
HG320	Reduced requirement for bad debt provision			(58,500)		
HG374	Underspend on salaries due to an unfilled post for a period pending management restructure			(32,500)		
						(110,000)
	Major Changes in Income Levels					
HG373	Youth Homeless Posting funding from DCC			(20,000)		
						(20,000)
	Minor Variations					
						(9,772)
	Total Expenditure Variation					(125,272) (a)
	EAR MARKED RESERVES					
						£
	Utilised 2014/15					
	Proposed contribution c/fwd to 2015/16					
	Net movement in earmarked reserves					0
	Total Expenditure variation after Ear Marked Reserves					(125,272)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Grounds Maintenance

Code	Grounds Maintenance	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %
1000	Employees	427,120	414,649	(12,471)	-2.9%
2000	Premises	11,950	4,561	(7,389)	-61.8%
3000	Transport	91,910	91,161	(749)	-0.8%
4000	Supplies and Services	33,950	35,953	2,003	5.9%
	Total Direct Expenditure	564,930	546,324	(18,606)	-3.3%
7000	External Income	(78,000)	(74,827)	3,173	4.1%
	Net Direct Expenditure	486,930	471,498	(15,432)	-3.2%
5000	Support Services	(488,430)	(488,430)	0	
6500	Capital Charges	8,840	8,840	0	
	Total Indirect Expenditure	(479,590)	(479,590)	0	
	Total Grounds Maintenance Expenditure	7,340	(8,092)	(15,432)	
	Grounds Maintenance - Service units				
GM960	Grounds Maintenance	558,710	543,278	(15,432)	
GM961	Grounds Maintenance Rech	(551,370)	(551,370)	0	
	Total Grounds Maintenance Expenditure	7,340	(8,092)	(15,432)	
				£	£
	Total Expenditure Variation				(15,432) (a)
	Major Cost Changes				
GM960	Plant Equipment - Mower purchased (see below EMR)			16,000	
GM960	Training spend of £7.6k is off-set against the Corporate Training budget			7,600	
					23,600
	Major Cost Savings				
GM960	Salary underspends due to staff turnover			(22,000)	
GM960	Tree works maintenance underspend			(7,000)	
GM960	Underspend against fuel budgets			(7,100)	(36,100)
	Major Changes in Income Levels				0
	Minor Variations				(2,932)
	Total Expenditure Variation				(15,432) (a)
	EAR MARKED RESERVES				
				£	
	Utilised 2014/15				
GM960	Vehicle purchase in year			(16,000)	
	Proposed contribution c/fwd to 2015/16				
GM960	Purchase Digger/Trailer and Tractor during 15-16			30,000	
	Net movement in earmarked reserves				14,000
	Total Expenditure variation after Ear Marked Reserves				(1,432)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Human Resources

		2014/15 Budget	2014/15 Actual	Variance	Variance
Code	Human Resources	£	£	£	%
1000	Employees	417,330	338,411	(78,919)	-18.9%
2000	Premises	0	0	0	
3000	Transport	1,750	1,897	147	8.4%
4000	Supplies and Services	19,660	41,246	21,586	109.8%
	Total Direct Expenditure	438,740	381,554	(57,186)	-13.0%
7000	External Income	(17,050)	(2,066)	14,984	87.9%
	Net Direct Expenditure	421,690	379,488	(42,202)	-10.0% (a)
5000	Support Services	(298,160)	(298,160)	0	
6500	Capital Charges	0	0	0	
	Total Indirect Expenditure	(298,160)	(298,160)	0	
	Total Human Resources Expenditure	123,530	81,328	(42,202)	
	HR - Service units				
HR100	Human Resources	239,830	283,358	43,528	
HR199	Human Resources Rech	(239,870)	(239,870)	0	
HR200	Staff Development Training	38,520	5,674	(32,846)	
HR210	Cpd Training	43,840	(616)	(44,456)	
HR220	Post Entry Training	21,850	0	(21,850)	
HR230	Health & Safety Training	19,360	(250)	(19,610)	
HR300	Payroll	76,090	91,088	14,998	
HR399	Payroll Rech	(76,090)	(76,090)	0	
HR400	Learning & Development	48,440	66,474	18,034	
HR499	Learning & Development Rech	(48,440)	(48,440)	0	
	Total Human Resources Expenditure	123,530	81,328	(42,202)	
	Total Expenditure Variation				(42,202) (a)
	Major Cost Changes				
HR300	Salary increase due to JE			12,400	
HR400	Salary overspend to be off-set by EMR (see below)			12,930	
HR100	Purchase of new time recording system not budgeted for			15,200	
					40,530
	Major Cost Savings				
HR200	Corporate staff training costs of £100k against a budget of £118k have been charged across all Services (see below EMR)			(100,000)	
					(100,000)
	Major Changes in Income Levels				
HR200	Income target not achieved			17,000	
					17,000
	Minor Variations				268
	Total Expenditure Variation				(42,202) (a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Human Resources

Total Variation brought forward					(42,202)
EAR MARKED RESERVES					
				£	
Utilised 2014/15					
HR400	L&D Assistant funded from Corporate training EMR			(12,930)	
Proposed contribution c/fwd to 2015/16					
HR200	Underspend on Corporate training spend			17,000	
	Net movement in earmarked reserves				4,070
Total Expenditure variation after Ear Marked Reserves					(38,132)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
ICT Services

Code	ICT Services	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	531,170	531,042	(128)	0.0%	
2000	Premises	0	0	0		
3000	Transport	1,740	1,654	(86)	-5.0%	
4000	Supplies and Services	377,910	387,056	9,146	2.4%	
	Total Direct Expenditure	910,820	919,752	8,932	1.0%	
7000	External Income	(3,660)	(28,342)	(24,682)	-674.4%	
	Net Direct Expenditure	907,160	891,410	(15,750)	-1.7%	(a)
5000	Support Services	(957,560)	(957,560)	0		
6500	Capital Charges	43,980	43,980	0		
	Total Indirect Expenditure	(913,580)	(913,580)	0		
	Total ICT Services Expenditure	(6,420)	(22,170)	(15,750)		
	ICT - Service units					
IT100	Gazetteer Management	80,330	73,793	(6,537)		
IT199	Gazetteer Management Rech	(80,310)	(80,310)	0		
IT200	Information Management & T Gov	44,800	45,580	780		
IT299	Information Management & T Gov rech	(44,840)	(44,840)	0		
IT300	Central Telephones	89,860	84,209	(5,651)		
IT399	Central Telephones Rech	(89,930)	(89,930)	0		
IT400	ICT Network & Hardware	303,500	279,985	(23,515)		
IT499	ICT Network & Hardware Rech	(303,420)	(303,420)	0		
IT500	ICT Software Support & Maint.	502,270	531,349	29,079		
IT599	ICT Software Support & Maint. Rech	(502,210)	(502,210)	0		
IT600	ICT Staff Unit	543,880	531,992	(11,888)		
IT699	ICT Staff Unit Rech	(543,870)	(543,870)	0		
IT800	Phoenix House Printing	37,540	39,522	1,982		
IT899	Phoenix House Printing Rech	(44,020)	(44,020)	0		
	Total ICT Services Expenditure	(6,420)	(22,170)	(15,750)		
					£	
	Total Expenditure Variation				(15,750)	(a)
	Major Cost Changes					
IT600	Staff training - please refer to HR corporate training note			11,500		
					11,500	
	Major Cost Savings					
IT100	Salary savings due to lower grade than budgeted			(5,000)		
IT300	Saving on call costs and advertisement in BT phonebook			(6,000)		
					(11,000)	
	Major Changes in Income Levels					
IT600	Head of BIS recharge to NDDC			(19,000)		
					(19,000)	
	Minor Variations				2,750	
	Total Expenditure Variation				(15,750)	(a)
	Total Variation brought forward				(15,750)	
	EAR MARKED RESERVES					
				£		
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Ear Marked Reserves				(15,750)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Legal and Democratic Services

Code	Legal and Democratic Services	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	394,410	496,831	102,421	26.0%	
2000	Premises	0	10,038	10,038		
3000	Transport	15,800	14,570	(1,230)	-7.8%	
4000	Supplies and Services	355,190	445,058	89,868	25.3%	
	Total Direct Expenditure	765,400	966,497	201,097	26.3%	
7000	External Income	(32,490)	(220,015)	(187,525)	-577.2%	
	Net Direct Expenditure	732,910	746,483	13,573	1.9%	(a)
5000	Support Services	132,700	132,700	0		
6500	Capital Charges	0	0	0		
	Total Indirect Expenditure	132,700	132,700	0		
	Total Legal and Democratic Services	865,610	879,183	13,573		
	Legal & Democratic Services - Service units					
LD100	Electoral Registration	196,180	203,057	6,877		
LD199	Electoral Registration Rech	(42,580)	(42,580)	0		
LD200	Election Costs - Parishes	0	3	3		
LD201	Election Costs - District	20,000	3,566	(16,434)		
LD202	Election Costs - General	0	(115)	(115)		
LD203	Election Costs - European	40,490	46,151	5,661		
LD204	Election Costs - County	0	1	1		
LD300	Democratic Rep & Management	651,530	642,525	(9,005)		
LD400	Committee Services	125,470	132,562	7,092		
LD499	Committee Services Rech	(125,470)	(125,470)	0		
LD600	Legal Services	233,030	252,524	19,494		
LD699	Legal Services Rech	(233,040)	(233,040)	0		
	Total Legal and Democratic Services	865,610	879,183	13,573		
						£
	Total Expenditure Variation					13,573 (a)
	Major Cost Changes					£
LD100	Increased staffing for individual electoral registration (IER)			12,000		
LD100/L D203	IER and European Elections costs, funded by central government - see below			91,000		
LD203	European Elections staffing costs, funded by central government - see below			68,000		
LD203	Rent of polling stations - see compensating income			10,000		
LD600	Salaries & recruitment costs - increased Section 106 work, maternity cover and retirement - (see EMR below)			37,000		
						218,000
	Major Cost Savings					
LD201	See ear mark transfer below			(20,000)		
						(20,000)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Legal and Democratic Services

Major Changes in Income Levels

LD100/L	Grant funding from central government for IER and				
D203	European Elections		(178,000)		
LD600	Increased Section 106 work and recovered court costs		(14,000)		
				(192,000)	
Minor Variations					
				7,573	
Total Expenditure Variation					13,573 (a)
Total Variation brought forward					13,573
EAR MARKED RESERVES					
			£		
Utilised 2014/15					
LD600	Contribution towards additional staffing costs		(5,000)		
Proposed contribution c/fwd to 2015/16					
LD201	Provision for next round of District elections		20,000		
LD300	Contribution towards training new members		1,900		
	Net movement in earmarked reserves				16,900
Total Expenditure variation after Ear Marked Reserves					30,473

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Leisure Services

Code	Leisure Services	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	1,487,020	1,551,966	64,946	4.4%	
2000	Premises	679,660	700,648	20,988	3.1%	
3000	Transport	6,300	5,023	(1,277)	-20.3%	
4000	Supplies and Services	348,060	342,604	(5,456)	-1.6%	
	Total Direct Expenditure	2,521,040	2,600,241	79,201	3.1%	
7000	External Income	(2,379,130)	(2,354,258)	24,872	1.0%	
	Net Direct Expenditure	141,910	245,984	104,074	73.3%	(a)
5000	Support Services	295,980	264,488	(31,492)		
6500	Capital Charges	378,890	379,434	544		
	Total Indirect Expenditure	674,870	643,922	(30,948)		
	Total Leisure Services Expenditure	816,780	889,906	73,126		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	211,000	198,729	(12,271)		
RS110	Leisure Management & Administration	120,760	121,320	560		
RS140	Exe Valley Leisure Centre	171,140	184,412	13,272		
RS150	Lords Meadow Leisure Centre	233,630	315,714	82,084		
RS160	Culm Valley Sports Centre	80,250	69,730	(10,520)		
	Total Leisure Services Expenditure	816,780	889,906	73,126		
	Total Expenditure Variation					73,126 (a)
	Major Cost Changes					
RS	Development Training (see HR for savings)			20,000		
RS100	Improvement works - CVSC reception area			25,000		
RS	Pension costs from new auto pension enrolment (all sites)			29,000		
RS	Salaries (all sites) overspend due to various including: increased rate of pay for coaches;			21,000		
	standardised rate of pay for under 18s; contracting staff previously on casual contracts					
						95,000
	Major Cost Savings					
RS	Support service reduction in Property Service charges			(31,492)		
						(31,492)
	Major Changes in Income Levels					
RS	Income (all sites) below budget			25,000		
RS	Feed-In-Tariff net receipts			(12,000)		
						13,000
	Minor Variations					(3,382)
	Total Expenditure Variation					73,126 (a)
	EAR MARKED RESERVES					
				£		
	Utilised 2014/15					
	Proposed contribution c/fwd to 2015/16					
	Net movement in earmarked reserves					0
	Total Expenditure variation after Ear Marked Reserves					73,126

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Planning and Regeneration

		2014/15	2014/15	Variance	Variance
		Budget	Actual		
Code	Planning and Regeneration	£	£	£	%
1000	Employees	1,436,120	1,477,809	41,689	2.9%
2000	Premises	9,870	15,536	5,666	57.4%
3000	Transport	57,370	47,496	(9,874)	-17.2%
4000	Supplies and Services	198,720	536,877	338,157	170.2%
	Total Direct Expenditure	1,702,080	2,077,718	375,638	22.1%
7000	External Income	(1,218,460)	(1,734,643)	(516,183)	-42.4%
	Net Direct Expenditure	483,620	343,075	(140,545)	-29.1%
5000	Support Services	486,110	486,110	0	
6500	Capital Charges	17,890	17,890	0	
	Total Indirect Expenditure	504,000	504,000	0	
	Total Planning and Regeneration Expenditure	987,620	847,075	(140,545)	
	Planning and Regeneration - Service units				
PR100	Building Regulations	66,910	113,357	46,447	
PR110	Enforcement	124,630	120,380	(4,250)	
PR200	Development Control	300,840	(95,995)	(396,835)	
PR210	Local Land Charges	7,600	45,586	37,986	
PR300	Environmental Enhancement	10,500	10,500	0	
PR400	Business Development	132,350	208,828	76,478	
PR405	Industrial Sites & Buildings	(79,620)	(78,564)	1,056	
PR420	Tiv Town Centre Regen Proj	0	63	63	
PR499	Business Development Rech	(9,930)	(9,930)	0	
PR500	Historic Buildings	28,910	28,910	0	
PR600	Forward Planning Unit	403,600	382,146	(21,454)	
PR699	Forward Planning Unit Rech	(335,590)	(335,590)	0	
PR800	Planning Policy	116,590	221,123	104,533	
PR810	Statutory Development Plan	217,320	231,521	14,201	
PR820	Assets of community value	0	52	52	
PR900	Dangerous Buildings And Trees	3,510	4,686	1,176	
	Total Planning and Regeneration Expenditure	987,620	847,075	(140,545)	
	Total Expenditure Variation			(140,545)	(a)
	Major Cost Changes			£k	
PR400	Economic Development - Cullompton and Tiverton enhancement (see EMR note)			53,537	
PR400	High Street Innovator - Grant payment to Crediton Town Team (see EMR note)			8,000	
PR400	Labgi spend - Cullompton enhancement scheme (see EMR note)			6,200	
PR400	Retail study for Junction 27			8,500	
PR	Planning restructure costs			103,000	
PR200	Appeal costs over budget			10,000	
PR	Local Plan costs (substantially met from EMR below)			120,000	
PR210	Local Land charges search fee appeal provision			60,000	
					369,237
	Major Cost Savings				
PR100	Building Control salary underspend			(57,000)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Planning and Regeneration

				(57,000)
Major Changes in Income Levels				
PR600	Community Infrastructure levy income not generated		17,000	
PR200	S106 Receipts (see EMR below)		(123,000)	
PR200	Capacity Funding (see EMR below)		(223,000)	
PR600	Neighbourhood Planning Funding (see EMR below)		(15,000)	
PR200	Fees and charges surplus		(174,000)	
PR210	Local land charges surplus income		(30,000)	
PR100	Building Control income deficit on budget		83,000	
				(465,000)
Minor Variations				
				12,218
Total Expenditure Variation				
				(140,545) (a)

EAR MARKED RESERVES

			£	
Utilised 2014/15				
PR400	Economic Development - various spend on town enhancement		(53,537)	
PR400	High Street Innovator - grant payment to Crediton Town Team		(8,000)	
PR400	Labgi spend - Cullompton enhancement scheme		(6,200)	
PR810	Statutory Plan reserve on Local Plan costs		(110,916)	
PR210	Land Charges legal case		(34,356)	
PR200	S106 receipts		123,024	
PR600	Neighbourhood Planning Funding		15,000	
PR200	Capacity Funding		223,000	
PR600	Utilising New Homes Bonus for staffing costs		(41,409)	
Proposed contribution c/fwd to 2015/16				
PR810	Contribution to future Local Plan costs		60,000	
			0	
Net movement in earmarked reserves				166,606
Total Expenditure variation after Ear Marked Reserves				
				26,061

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Property Services

Code	Property Services	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	318,510	297,448	(21,062)	-6.6%	
2000	Premises	457,720	493,352	35,632	7.8%	
3000	Transport	15,260	25,761	10,501	68.8%	
4000	Supplies and Services	97,020	123,043	26,023	26.8%	
	Total Direct Expenditure	888,510	939,605	51,095	5.8%	
7000	External Income	(138,550)	(204,007)	(65,457)	-47.2%	
	Net Direct Expenditure	749,960	735,598	(14,362)	-1.9%	(a)
5000	Support Services	(488,510)	(467,010)	21,500		
6500	Capital Charges	122,270	122,270	0		
	Total Indirect Expenditure	(366,240)	(344,740)	21,500		
	Total Property Services Expenditure	383,720	390,858	7,138		
	Property Services - Service units					
PS150	Surplus Sites for Disposal	26,690	14,902	(11,788)		
PS350	Public Conveniences	176,730	160,474	(16,256)		
PS400	Flood Defences and Land Drainage	80,940	68,429	(12,511)		
PS480	Mddc Footpaths & Railway Walks	11,020	8,516	(2,505)		
PS600	Street Naming & Numbering	16,010	11,399	(4,611)		
PS810	Phoenix House	353,480	418,360	64,880		
PS815	Phoenix House Rech	(353,490)	(353,490)	0		
PS820	DCC Library	(1,640)	(525)	1,115		
PS830	Town Hall	82,580	77,297	(5,283)		
PS840	Crediton Office Building	40,090	37,056	(3,034)		
PS845	Crediton Office Building Rech	(40,090)	(40,090)	0		
PS850	Old Road Depot	54,570	54,346	(224)		
PS855	Old Road Depot Rech	(54,570)	(54,570)	0		
PS860	Station Yard Depot	34,730	38,674	3,944		
PS865	Station Yard Depot Rech	(34,730)	(34,730)	0		
PS870	Lords Meadow Depot	16,010	19,428	3,418		
PS880	Bus Station Maintenance	(13,000)	(26,282)	(13,282)		
PS890	Tourist Information Centre	(5,580)	(5,671)	(91)		
PS970	Office Building Cleaning	73,850	74,596	746		
PS971	Office Building Cleaning Rech	(73,850)	(73,850)	0		
PS980	Property Services	343,970	336,982	(6,988)		
PS981	Property Services Rech	(350,000)	(350,000)	0		
PS990	30/32 Fore Street	0	(5,101)	(5,101)		
PS991	Industrial Units	0	134	134		
PS992	Market Walk	0	14,575	14,575		
	Total Property Services	383,720	390,858	7,138		
	Total Expenditure Variation					7,138 (a)
	Major Cost Changes					
PS810	Maintenance overspend due to office moves and creation of additional meeting rooms			65,000		
PS992	Supplies & Services overspend due to Market Walk valuation fees			9,500		
PS980	Overspend on transport costs due to vehicle purchase (see below EMR)			16,000		
PS990/991	Property Services recharges have been changed to reflect the works done on Fore Street and Market Walk			21,500		
						112,000

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Property Services

Major Cost Savings					
PS980	Salary savings due to vacant posts		(28,600)		
PS880	Underspend on Bus Station maintenance (see below EMR)		(8,000)		
PS830	Underspend on Town Hall maintenance		(5,800)		
					(42,400)
Major Changes in Income Levels					
PS350	Income from Tiverton Town Council for the running costs on 4 Tiverton Public Convenience		(12,800)		
PS990	Income received from Fore Street properties		(31,000)		
PS400	Flood Defence grant money received in year (see below EMR)		(12,500)		
PS880	Increased income received from Bus Departures (see below EMR)		(5,000)		
					(61,300)
Minor Variations					(1,162)
Total Expenditure Variation					7,138 (a)
Total Variation brought forward					7,138
EAR MARKED RESERVES					
					£
Utilised 2014/15					
PS980	Purchase of Caretakers vehicle		(10,583)		
Proposed contribution c/fwd to 2015/16					
PS400	Flood Defence grant monies received - Emr required for small flood projects during 15-16		12,000		
PS880	Bus Station maintenance fund		13,000		
PS810	Phoenix House meeting rooms upgrades		50,000		
	Net movement in earmarked reserves				64,417
Total Expenditure variation after Ear Marked Reserves					71,555

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Revenues and Benefits

Code	Revenues and Benefits	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	685,790	709,075	23,285	3.4%	
2000	Premises	0	0	0		
3000	Transport	6,050	5,367	(683)	-11.3%	
4000	Supplies and Services	322,990	287,106	(35,884)	-11.1%	
	Housing Benefit Payments	20,344,070	18,821,499	(1,522,571)	-7.5%	
	Total Direct Expenditure	21,358,900	19,823,047	(1,535,853)	-7.2%	
	Income from Housing Benefit Subsidy	(20,344,070)	(18,926,086)	1,417,984	-7.0%	
	All other Income	(703,280)	(868,802)	(165,522)	23.5%	
7000	External Income	(21,047,350)	(19,794,888)	1,252,462	6.0%	
	Net Direct Expenditure	311,550	28,159	(283,391)	-91.0%	(a)
5000	Support Services	493,440	493,440	0		
6500	Capital Charges	0	0	0		
	Total Indirect Expenditure	493,440	493,440	0		
	Total Revenues and Benefits Expenditure	804,990	521,599	(283,391)		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	535,680	503,824	(31,856)		
RB199	Collection Of Council Tax Rech	(105,540)	(105,540)	0		
RB200	Collection Of Business Rates	19,630	7,790	(11,840)		
RB210	NNDR Charity Rate Relief	45,000	0	(45,000)		
RB300	Housing Benefit Admin	372,240	357,167	(15,073)		
RB310	Housing Benefit Fraud	(12,130)	(15,931)	(3,801)		
RB330	New Burdens - C/Tax Reform	0	(67,847)	(67,847)		
RB340	Local welfare assistance scheme	0	0	0		
RB399	Housing Benefit Admin Rech	(49,880)	(49,880)	0		
RB400	Housing Rent Allowances	0	(104,587)	(104,587)		
RB410	Council Tax Benefit	0	(26,705)	(26,705)		
RB600	Revenues Recovery Team	60,570	83,888	23,318		
RB699	Revenues Recovery Team Rech	(60,580)	(60,580)	0		
	Total Revenues and Benefits Expenditure	804,990	521,599	(283,391)		
	Total Expenditure Variation					(283,391) (a)
	Major Cost Changes					
	* Additional Salary costs for the Recovery of Council Tax funded by additional grant from major preceptors detailed below			27,600		
	*** Additional Computer Software costs associated with changes in Housing Benefit Funded by additional Government grants detailed below			17,600		
						45,200
	Major Cost Savings					
	** The demand for Housing Benefit was lower than budgeted (see decreased Charity Rate Relief budget was not required under new NNDR scheme)			(1,522,571)		
				(45,000)		
						(1,567,571)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Revenues and Benefits

Major Changes in Income Levels			
** Decreased Housing Benefit Subsidy related to decreased costs detailed above	1,438,144		
Additional Housing Benefit Overpayments recovered	(20,160)		
Adjustment to CTB entitlement (re pre 01/04/13 CTB old scheme) not required to be repaid to DCLG	(26,705)		
Unspent 'Local Council Tax New Burdens Grant' re 14/15	(67,847)		
Unspent 'Business Rates New Burdens Grant' re 14/15	(11,266)		
Additional Council Tax court costs income	(10,750)		
* Additional grant funding from major preceptors to improve collection rates	(30,171)		
*** Government grants for Housing Benefit software changes	(28,550)		
			1,242,695
Minor Variations			
			(3,715)
Total Expenditure Variation			(283,391) (a)
Total Variation brought forward			(283,391)
EAR MARKED RESERVES			
			£
Utilised 2014/15			
Housing Benefit Admin reserve - no longer required	(67,300)		
Business Rates Retention Scheme reserve - no longer required	(30,200)		
			(97,500)
Total Expenditure variation after Ear Marked Reserves			(380,891)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15
Waste Services

		2014/15 Budget	2014/15 Actual	Variance	Variance
Code	Waste Services	£	£	£	%
1000	Employees	1,757,740	1,897,211	139,471	7.9%
2000	Premises	81,020	155,245	74,225	91.6%
3000	Transport	793,680	893,921	100,241	12.6%
4000	Supplies and Services	607,210	622,903	15,693	2.6%
	Total Direct Expenditure	3,239,650	3,569,281	329,631	10.2%
7000	External Income	(1,332,200)	(1,380,412)	(48,212)	-3.6%
	Net Direct Expenditure	1,907,450	2,188,869	281,419	14.8% (a)
5000	Support Services	325,070	335,070	10,000	
6500	Capital Charges	89,110	89,110	0	
	Total Indirect Expenditure	414,180	424,180	10,000	
	Total Waste Services Expenditure	2,321,630	2,613,049	291,419	
	Waste Services - Cost Centres				
WS650	Street Cleansing	346,680	301,299	(45,381)	
WS700	Refuse Collection	1,480,860	1,666,001	185,141	
WS710	Trade Waste Collection	(100,780)	(107,363)	(6,583)	
WS725	Kerbside Recycling	594,860	679,500	84,640	
WS740	16 Shop-Recycling	0	93,834	93,834	
WS750	Waste Management Staff Unit	275,720	255,487	(20,233)	
WS760	Waste Management Staff Unit Rech	(275,710)	(275,710)	0	
	Total Waste Services Expenditure	2,321,630	2,613,049	291,419	
				£	£
	Total Expenditure Variation				291,419 (a)
	Major Cost Changes				
WS700	Over-time and agency spend in Refuse due to round catch-up, covering leavers, sickness and holidays			51,000	
WS725	Over-time and agency spend in Recycling, due to covering leavers, sickness and holiday and move to new recycling depot			60,000	
WS750	Savings in Waste Management staff unit, reduced hours and unfilled post for part of the year			(20,000)	
WS725	One off training costs for operation of the new recycling baler			20,000	
ALL	Staff training - please refer to HR corporate training note			12,000	
WS700	Spend on personal protective equipment higher than anticipated			18,000	
WS700	Vehicle hire required due to number of rounds remaining the same			40,000	
WS700/725	Vehicle repairs across Waste due to aged fleet			67,000	
WS725	Loan repayment for the new recycling baler			17,000	
WS710	Trade waste disposal charges, due to an increased customer base			26,700	
WS740	Works required for new recycling depot (see EMR note below)			85,000	
WS725	Increase in recharge from Property Services for work on new recycling depot			10,000	
WS725	Cost of trial for new waste scheme			15,000	
					401,700
	Major Cost Savings				
WS725	Income for glass now net of haulage costs			(19,000)	
WS700/725	Advertising budget not required, calendars published to October 2015			(11,500)	
WS700	Saving on operating lease budget as vehicles purchased			(30,000)	
	Major Changes in Income Levels				
WS710	Additional trade waste income due to an increase in customer numbers			(38,000)	
WS725	Income for recycling materials higher than budgeted			(10,000)	
					(108,500)
	Minor Variations				(1,781)
	Total Expenditure Variation				291,419 (a)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Waste Services

EAR MARKED RESERVES				
			£	
Utilised 2014/15				
Relocation of recycling depot			(65,000)	
Proposed contribution c/fwd to 2015/16				
Recycling depot works required for new waste scheme			20,000	
Works to recycling baler required for new waste scheme			20,000	
Net movement in earmarked reserves				(25,000)
Total Expenditure variation after Ear Marked Reserves				266,419

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Housing Revenue Account

Code	Housing Revenue Account	2014/15 Budget £	2014/15 Actual £	Variance £	Variance %	
1000	Employees	2,749,100	2,631,168	(117,932)	-4.3%	
2000	Premises	135,450	135,552	102	0.1%	
3000	Transport	330,450	217,734	(112,716)	-34.1%	
4000	Supplies and Services	5,714,860	6,382,795	667,935	11.7%	
	Total Direct Expenditure	8,929,860	9,367,249	437,389	4.9%	
7000	External Income	(14,498,220)	(15,027,673)	(529,453)	-3.7%	
	Net Direct Expenditure	(5,568,360)	(5,660,424)	(92,064)	1.7%	(a)
5000	Internal Recharges	1,205,890	1,205,890	0		
6500	Capital Charges	4,362,470	4,362,470	0		
	Total Indirect Expenditure	5,568,360	5,568,360	0		
	Total HRA Expenditure	0	(92,065)	(92,064)	N/A	
	Housing Revenue Account - Best Value Units					
BHO01	Dwelling Rents	(12,466,560)	(12,422,053)	44,507	-0.4%	
BHO02	Non-Dwelling Rents	(522,550)	(530,534)	(7,984)	1.5%	
BHO03	Tenant Charges For Services	(328,920)	(316,974)	11,946	-3.6%	
BHO04	Leaseholders' Service Charges	(13,500)	(24,782)	(11,282)	83.6%	
BHO05	Contributions Towards Expend.	(34,680)	(85,375)	(50,695)	146.2%	
BHO06	Other Charges For Services	(122,250)	(157,574)	(35,324)	28.9%	
BHO06B	Miscellaneous Income	(19,000)	(10,928)	8,072	-42.5%	
	HCA funding received for decent homes backlog work		(1,200,000)	(1,200,000)		
	Income recovered from developer for work done on their behalf		(103,634)	(103,634)		
	HCA funding received for Willand development		(120,000)	(120,000)		
	HCA funding received for Tiverton development		(210,000)	(210,000)		
BHO07	H.R.A. Investment Income	(41,000)	(48,161)	(7,161)	17.5%	
BHO09	Repairs And Maintenance	2,763,640	2,680,698	(82,942)	-3.0%	
BHO10	Supervision & Management	2,633,870	2,585,916	(47,954)	-1.8%	
BHO11	Special Services	440,520	383,954	(56,566)	-12.8%	
	Solar PV income		(182,317)	(182,317)		
	Solar PV expenditure		30,021	30,021		
BHO15	Depreciation	2,153,940	2,153,940	0	0.0%	
BHO17	Bad Debt Provision Movement	25,000	(10,522)	(35,522)	-142.1%	
BHO18	Share Of Corporate And Democratic Core	365,380	358,779	(6,601)	-1.8%	
BHO20	H.R.A. Interest Payable	1,330,017	1,394,493	64,476	4.8%	
	HRA loan from PWLB - principal repaid	1,481,983	916,313	(565,670)		
	HCA funding spent on decent homes backlog work		1,200,000	1,200,000		
	Amount spent on work done on developer's behalf		103,634	103,634		
	HCA funding spent on Willand development		120,000	120,000		
	HCA funding spent on Tiverton development		210,000	210,000		
	Major works expenditure funded by earmarked reserves (see below)		783,816	783,816		
BHO22	Transfers to or from earmarked reserves	2,324,470	2,324,470	0	0.0%	
BHO23	Accounting Adjustments incl. Revenue Contribution to Capital	29,640	84,756	55,116	186.0%	
	Net Direct Expenditure	0	(92,065)	(92,065)	N/A	

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Housing Revenue Account

	Net Direct Expenditure variance					(92,064) (a)
	Major Cost Increases					
	Payments made and funded from Renewable Energy Fund (see below)			30,021		
BHO23	Increased amount was contributed to capital works, most of which was funded from earmarked reserves (see below)			55,116		
	Major works expenditure funded by earmarked reserves (see below)			783,816		
					868,953	
	Major Cost Savings					
BHO09	Increased contractor spend in order to meet the performance standards the service has set itself if offset by additional work carried out on adaptations and savings in Planned Maintenance			(82,942)		
BHO10	Several staffing savings across a number of teams			(47,954)		
BHO11	Significant staffing savings due to ceasing operations			(56,566)		
BHO17	Arrears have reduced by £18k since last year, so the bad debt provision was able to be reduced by £10k rather than increased			(35,522)		
	Significant in-year saving caused by change of accounting treatment - there will be no saving in the long term. Depreciation is now based on 50 year asset life as per other property assets			(501,194)		
					(724,180)	
	Major Changes in Income Levels					
BHO01	0.4% shortfall in rents, largely due to opening the year with fewer properties than expected			44,507		
BHO03	New Learning Disability contract generating less than expected			11,946		
BHO04	Increased income from leaseholders due to fire safety work carried out			(11,282)		
BHO05	Invoices raised to freeholders for major upgrade work to sewage treatment plant			(50,695)		
BHO06	Community alarms have outperformed expectations			(35,324)		
	Solar PV income received			(182,317)		
					(223,164)	
	Minor Variances					(13,674)
	Net Direct Expenditure variance					(92,064) (a)
5000	Internal Recharges					0
6000	Capital Charges					0
	Net movement before transfers to/from earmarked reserves					(92,064)

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

Housing Revenue Account

Total Variation brought forward					(92,064)
EAR MARKED RESERVES					
				£	
Utilised 2014/15					
Solar PV expenditure funded from reserve				(30,021)	
Affordable Rents surplus used for new development				(76,197)	
Capital spending on renewable energy projects				(127,795)	
Housing Maintenance Fund utilised for major works				(783,816)	
Sewage Treatment Plant reserve no longer required				(15,841)	
Proposed contribution c/fwd to 2015/16					
Solar PV income paid into reserve				182,317	
Affordable Rents surplus earmarked				76,197	
Extra transfer to Housing Maintenance Fund if recommendation agreed				871,000	
Net movement in earmarked reserves					95,844
Total Expenditure variation after Ear Marked Reserves					3,779

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GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

EARMARKED RESERVES AT 31 March 2015

Miscellaneous General Fund Reserves	Cost Centres	B/F 31/3/14	Cont To Emr	Utilisation of EMR	Transfers	C/F 31/3/15
Community Development - Tap Fund Contribution	CD200	(34,555)				(34,555)
Community Development - Seed Grant Funding	CD200	(40,030)		8,200		(31,830)
Community Development - PCT money	CD210	(3,500)				(3,500)
Community Engagement/Citizens Panel	CD210	(4,955)		4,955		0
Pannier Market - Repairs to Clock Tower	CD300		(7,000)			(7,000)
Multi-Storey Car Park - Planned works	CP520	(44,000)	(16,000)			(60,000)
Resurfacing of Amenity Car Parks	CP530	(25,000)	(25,000)			(50,000)
Structural Surfacing P&D Car Parks	CP540	(25,000)		15,000		(10,000)
Customer Services - Franker Replacement	CS902	(15,000)				(15,000)
Cemetery Churchyard Path & Wall repairs	ES100	(10,000)	(25,000)			(35,000)
CCTV Initiatives -Tiverton TC Project	ES200	(1,148)	(8,500)			(9,648)
Community Safety Partnership	ES256	(14,702)				(14,702)
RRO Grants	ES353	(11,770)				(11,770)
P Sector Housing	ES354	(30,540)				(30,540)
Public Health Grant	ES361	(20,000)	(20,000)	2,193		(37,807)
Parks & Open Spaces-Trees Inspection/Walls	ES450	(10,000)	(18,000)			(28,000)
Play Areas Works	ES460		(11,000)			(11,000)
Air Quality Monitoring	ES660	(8,695)				(8,695)
E/Health restructure	ES733		(15,000)			(15,000)
Grounds Maintenance Digger/Trailer & Tractor	GM960	(16,000)	(30,000)	16,000		(30,000)
Corp Training - 12/13 Underspend part c/fwd	HR200	(45,100)	(17,000)	12,930		(49,170)
IT - Gazetteer - Aerial Photography every 3yrs	IT100	(13,920)				(13,920)
ICT - Network/Hardware - Printer Replacements	IT400/500	(23,000)				(23,000)
ICT - ICT Staff Unit - Staff Training 15-16	IT600	(16,000)				(16,000)
IT Govt Connect Project Updates	IT700	(5,043)				(5,043)
District Elections	LD201	(40,500)	(20,000)			(60,500)
Elected Members training	LD300	(3,400)	(1,900)			(5,300)
Legal - additional staffing provision	LD600	(5,000)		5,000		0
Development Control	PR200	(51,943)				(51,943)
Land charges Software Licence	PR210	(5,000)				(5,000)
Economic Development Fund	PR400	(53,537)		53,537		0
LABGI - Economic Development Fund	PR400	(43,015)		6,200	15,150	(21,665)
Industrial Sites & Buildings - Window Installation	PR405	(10,000)				(10,000)
Statutory Development Plan	PR810	(110,916)	(60,000)	110,916		(60,000)
Flood Projects 2015-16	PS400		(12,000)			(12,000)
Phoenix House meeting rooms upgrade	PS810	0	(50,000)			(50,000)
Town Hall Toilet refurb	PS830	(11,300)				(11,300)
Old Road Depot	PS850	(5,630)				(5,630)
Property services Staff Unit	PS980	(10,583)		10,583		0
Housing Benefits Admin	RB300	(67,300)		67,300		0
Business Rates Retention Scheme (NNDR)	RB300/RB330	(60,200)		30,200		(30,000)
Local Welfare Assistance Scheme	RB340	(42,900)				(42,900)
Recycling Unit refurbishment	WS725	(65,000)		65,000		0
Recycling Unit - Bay and Baler Works. New scheme	WS725		(40,000)			(40,000)
General Vehicle Replacement		(158,215)		293,215	(135,000)	0
Insurance excess claims fund	Various	(155,000)		34,356		(120,644)
New Burdens Grant Fund		(55,359)				(55,359)
HMRC Enquiry			(41,900)			(41,900)
Total Miscellaneous General Fund Reserves		(1,372,756)	(418,300)	735,585	(119,850)	(1,175,321)

Other GF Revenue Reserves	Cost Centres	B/F 31/3/14	Cont To Emr	Utilisation of EMR	Transfers	C/F 31/3/15
Development Control Recycling - S106	EQ646	(2,360)	(2,302)			(4,662)
Farleigh Meadows Footpath	EQ648	0	(5,000)	5,000		0
S106 I & E In Year	EQ649	0				0
Capital Earmarked Reserves	EQ650	(962,442)	(375,000)	181,400		(1,156,042)
Capital EMR PSH Grants	EQ652		(31,447)			(31,447)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2014/15

EARMARKED RESERVES AT 31 March 2015

New Homes Bonus Reserve	EQ653	(1,224,072)	(1,281,438)	617,969		(1,887,541)
NNDR Reserve	EQ659	(250,000)				(250,000)
High St Innovator Payment	EQ681	(48,756)		8,000	(15,150)	(55,906)
Vehicles Sinking Fund	EQ682	(686,738)	(570,230)	304,250	135,000	(817,718)
Plant Sinking Fund	EQ683	(8,000)	(4,000)			(12,000)
Equipment Sinking Fund	EQ684	(27,440)	(18,940)			(46,380)
Maintenance Sinking Fund	EQ685	0	(13,000)			(13,000)
Capability Funding	EQ820		(223,000)			(223,000)
Neighbourhood Planning Funding	EQ821		(15,000)			(15,000)
Total Other GF Revenue Reserves		(3,209,808)	(2,539,357)	1,116,620	119,850	(4,512,695)

Total Section 106 - Open Space funds		(957,916)	(110,937)	113,838		(955,015)
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Maintenance	Cost Centres	B/F 31/3/14	Cont To Emr	Utilisation of EMR	Transfers	C/F 31/3/15
Dev Cont Linear Park	EQ638	(66,349)	(435)	4,174		(62,610)
W52 Popham Close Comm Fund	EQ640	(25,386)	(167)	1,953		(23,600)
W67 Moorhayes Com Dev Fund	EQ641	(22,777)	(149)	1,626		(21,300)
W69 Fayrecroft Willand Ex West	EQ642	(60,110)	(394)	4,624		(55,880)
W70 Developers Contribution	EQ643	(78,412)	(513)	6,646		(72,279)
Dev Cont Winswood Crediton	EQ644	(49,372)	(323)	3,085		(46,610)
Total Maintenance Reserves		(302,405)	(1,981)	22,108	0	(282,278)

Total Developers Contributions / s106 Funds		(1,260,321)	(112,918)	135,946	0	(1,237,293)
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	B/F 31/3/14	Cont To Emr	Utilisation of EMR	Transfers	C/F 31/3/15
TOTAL GENERAL FUND EARMARKED RESERVES	(5,842,885)	(3,070,575)	1,988,151	0	(6,925,310)

Net movement into General Fund Earmarked Reserves = (-3,128,217) +
1,988,151 =

(1,082,424)

HRA Earmarked Reserves	Cost Centres	B/F 31/3/14	Cont To Emr	Utilisation of EMR	Transfers	C/F 31/3/15
H.R.A. Sewage Treatment Plant	EQ691	(15,841)		15,841	0	0
Renewable Energy Fund E.M.R.	EQ692	(345,380)	(182,317)	157,816	0	(369,881)
HRA Affordable Rent Surplus	EQ693		(76,197)	76,197		0
Housing Maintenance E.M.R.	EQ694	(4,251,771)	(2,324,470)	783,816	0	(5,792,425)
Total HRA EARMARKED RESERVES		(4,612,992)	(2,582,984)	1,033,670	0	(6,162,306)

Net movement into HRA Earmarked Reserves = (-2,582,984) + 1,033,670 =

(1,549,314)

Note - If the recommendation is agreed, an extra £871k will be added to the Housing Maintenance Fund.

GRAND TOTAL OF MDDDC EARMARKED RESERVES		(10,455,877)	(5,653,559)	3,021,821	0	(13,087,616)
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MID DEVON DISTRICT COUNCIL
CAPITAL PROGRAMME OUTTURN 2014/15

APPENDIX 5

Code	Scheme	Approved Capital Programme	Total Slippage B/fwd & Adj to Approved Capital	Adjusted Capital Programme	Total Actual Spend to 31/03/15	Variance to budget	Slippage to be carried forward to 2015/16	Slippage to Earmarked Reserve
		2014/15 £000's	Programme 14/15 £000's	2014/15 £000's				
Leisure								
Lords Meadow Leisure Centre								
CA618	Lords Meadow All Weather Pitch		38,000	38,000	12,450.46	-25,549.54	0	
CA619	LMLC Enhancement project				-110.23	-110.23	0	
Exe Valley Leisure Centre								
CA622	Additional Car parking provision		18,000	18,000	41,823.42	23,823.42	0	
General Car parks								
CA700	MSCP improvements	50,000		50,000	954.00	-49,046.00	49,000	
Other MDDC Buildings								
CA400	Town Hall Redevelopment Project		47,000	47,000	1,200.00	-45,800.00	46,000	
CA811	Associated works to new recycling premises '16 shop'		50,000	50,000	0.00	-50,000.00	0	
Play Areas								
CA616	Tiverton skate park replacement - end of life		27,000	27,000	26,300.00	-700.00	0	
CA608	Play area refurbishment - Newcombes Meadow, Crediton	50,000	64,000	114,000	114,006.50	6.50	0	
Other								
CA431	Public Convenience- Lowman Green, Tiverton remodel for kiosk subject to payback period		60,000	60,000	5,779.03	-54,220.97	54,000	
CA432	Public Convenience- The Green, Crediton remodel for drying room following loss of Lords Meadow Depot		20,000	20,000	0.00	-20,000.00	0	
CA420	Land drainage flood defence schemes	25,000	25,000	50,000	32,964.69	-17,035.31	17,000	
ICT								
CA426	HR/Payroll system		3,000	3,000	22,887.04	19,887.04	0	
CA423	Continued replacement of WAN/LAN	30,000	30,000	60,000	0.00	-60,000.00	60,000	
CA425	Server Farm expansion/upgrades	30,000	40,000	70,000	2,407.61	-67,592.39	68,000	
CA433	Unified comms /Telephony/Customer 1st	85,000	-15,000	70,000	0.00	-70,000.00	57,000	
CA436	Web Transformation	55,000	0	55,000	28,581.52	-26,418.48	26,000	
CA437	Digital Transformation		89,000	89,000	-3,250.00	-92,250.00	89,000	
CA438	Digital Transformation - Customer Portal	60,000	-15,000	45,000	0.00	-45,000.00	45,000	
CA439	Mobile Working inc members	40,000	0	40,000	0.00	-40,000.00	40,000	
CA440	Finance Cash receipting upgrade	30,000	0	30,000	1,252.94	-28,747.06	29,000	
CA442	Arc Server Spatial		40,000	40,000	0.00	-40,000.00	40,000	
Economic Development								
CA504	Schemes as yet to be identified	100,000	70,000	170,000	0.00	-170,000.00	170,000	
CA505	Pannier Market (conversion of pig pens into units and walkway cover)	30,000	80,000	110,000	0.00	-110,000.00	110,000	
Replacement Vehicles								
Refuse Collection								
CA814	Dennis Eagle Terberg RCV 22-26t (or equivalent)	160,000		160,000	0.00	-160,000.00	160,000	
Recycling								
CA815	5 No. Dennis Eagle Terberg Recycling Kerb loader 18t (or equivalent)	500,000	289,000	789,000	825,550.00	36,550.00	0	
CA816	1 No. very narrow access Cabstar recycling kerb loader 4.5t	65,000		65,000	0.00	-65,000.00	65,000	
CA818	Kerb side Recycling Baler		163,000	163,000	162,664.00	-336.00	0	
CA506	32 and 34 Fore Street		689,000	689,000	688,658.90	-341.10	0	
CA450	Market Walk Acquisition		3,518,000	3,518,000	3,517,500.00	-500.00	0	
		1,310,000	5,330,000	6,640,000	5,481,619.88	-1,158,380.12	1,125,000.00	0.00

Code	Scheme	Approved Capital Programme 2014/15 £000's	Total Slippage B/fwd & Adj to Approved Capital Programme 14/15 £000's	Adjusted Capital Programme 2014/15 £000's	Total Actual Spend to 31/03/15	Variance to budget	Slippage to be carried forward to 2015/16	Slippage to Earmarked Reserve
	Private Sector Housing							
	Slippage from 2013/14 to be prioritised		0	0				
CG200	Disabled Facilities Grants - Mandatory - Council Houses	285,000	0	285,000	285,000.00	0.00		
CG201	Disabled Facilities Grants - Mandatory - Private Sector	450,000	0	450,000	475,523.22	25,523.22	74,000	
CG202	Houses in Multiple Occupation Grants							
CG203	Home Repair Assisted Grants							
CG205	House Renovation Grants							
CG208	Loans Scheme (Wessex Re-Investment Trust)			0	0.00	0.00		
CG209	DFG's Discretionary - C Houses							
CG210	Common Parts Grants							
CG211	Empty Homes	100,000	0	100,000	0.00	-100,000.00		
CG215	Work in Default / Discretionary Grants		0	0	0.00	0.00		
		835,000	0	835,000	760,523.22	-74,476.78	74,000.00	0.00
	Assistance to RSLs (Affordable Housing)							
CA200	Affordable Housing	317,000	0	317,000	27,092.99	-289,907.01		290,000
		317,000	0	317,000	27,092.99	-289,907.01	0.00	290,000.00
	Housing Revenue Account							
	Major Repair Allowance (MRA), Major Works 30 Yr Plan & Decent Homes							
CA100	Backlog Funding	4,700,000	-307,000	4,393,000	3,695,886.62	-697,113.38		697,000
CA102	Sewerage Treatment Facilities		61,000	61,000	183.32	-60,816.68		
CA111	Renewable Energy Fund Spend		270,000	270,000	127,795.00	-142,205.00		142,000
CA112	Birchen Lane - re development of unit for housing conversion	120,000	60,000	180,000	9,704.57	-170,295.43	170,000	
CA113	Council House Building - St Andrews Street		1,500,000	1,500,000	1,081,188.50	-418,811.50	419,000	
CA114	Council House Building - Fir Close Willand		691,000	691,000	605,107.01	-85,893	0	
CA115	Housing Server replacement & Progress upgrade		20,000	20,000	0.00	-20,000.00		
CA116	Westex South Shops - Walkway and flat roofs on shops	25,000		25,000	0.00	-25,000.00		
CA118	11 Authers Heights		112,000	112,000	112,000.00	0.00		
CA119	Council House Building - Palmerston Park Tiverton				40,808.60	40,808.60		
CA120	Council House Building - Burlescombe				3,065.00	3,065.00		
CA124	Council House Building - Queensway Tiverton				1,145.00	1,145.00		
CA110	Council House Building - Wells Park Crediton				-6,037.36	-6,037.36		
		4,845,000	2,407,000	7,252,000	5,670,846.26	-1,581,153.74	589,000.00	839,000.00
Total	2014/15 CAPITAL PROGRAMME GRAND TOTAL	7,307,000	7,737,000	15,044,000	11,940,082.35	-3,103,917.65	1,788,000.00	1,129,000.00

Code	2014/15 Funding Stream	Approved Capital Programme 2014/15 £000	Total Slippage B/fwd & Adj to Approved Capital Programme 14/15 £000	Adj Capital Programme 2014/15 Funding £000	Total Actual Funding to 31/03/15 £000
	S106 & Affordable Housing Contributions	317,000	64,000	381,000	91,092.99
	General Capital Reserve	34,000	356,000	390,000	163,939.81
	Useable Capital Receipts	415,000	207,000	622,000	41,332.30
	RCCO Gen Fund 2014/15	125,000	0	125,000	50,960.50
	MRA	3,500,000	-307,000	3,193,000	2,495,886.62
	Govt Grant (DCLG)	254,000	0	254,000	253,765.00
	New Homes Bonus	1,205,000	-158,000	1,047,000	576,560.48
	Regional Housing Pot Reserve	112,000	0	112,000	158,282.74
	HRA Reserve	145,000	96,000	241,000	9,704.57
	Homes & Communities Agency Grant (HCA)	1,200,000	400,000	1,600,000	1,530,000.00
	Other Contributions		23,000	23,000	121,371.00
	PWLB Borrowing		4,336,000	4,336,000	4,335,318.90
	1-4-1 Useable Capital Receipts		0	0	493,629.88
	Vehicles EMR		597,000	597,000	597,465.00
	Renewable Energy Fund		270,000	270,000	127,795.00
	Housing Maintenance Fund		1,853,000	1,853,000	783,816.04
	DCC Funding				32,964.69
	HRA Affordable Rent Surplus				76,196.83
Total	Total	7,307,000	7,737,000	15,044,000	11,940,082.35

COMMUNITY WELLBEING PDG

30 JUNE 2015

ANTI-SOCIAL BEHAVIOUR CRIME & POLICING ACT 2014

Cabinet Member: Cllr Margaret Squires
Responsible Officer: Head of Housing & Property Services

Reason for Report: To update Members on the work of the East & Mid Devon Community Safety Partnership (CSP) and the priority areas of work for the CSP Plan running 2015 to 2017.

RECOMMENDATION(S):

1. That the PDG recognise the proactive and preventative work of the CSP and the benefits of working in Partnership with other agencies in order to ensure that Mid Devon stays a safe place to live, work and visit.
2. That the PDG that the Cabinet approves the new priorities and supports the CSP in delivering safety messages to the communities of Mid Devon.

Relationship to Corporate Plan: The wellbeing and safety of Mid Devon communities.

Financial Implications: MDDC contributes a small grant to the work of the CSP but the main funding is from the Office of the Police & Crime Commissioner and distributed via the Safer Devon Partnership (SDP).

Legal Implications: There is a statutory obligation for local authorities to work in partnership with other statutory agencies to reduce crime, disorder and anti-social behaviour, via a CSP. The Partnership is obliged to produce a three year plan to outline how it will achieve this.

Risk Assessment: Failure to engage with other partners and the cessation of community safety messages and activities could result in a rise in crime and anti-social behaviour (ASB) in the Mid Devon area.

1.0 Introduction

1.1 The CSP is required to produce a three year plan in order to outline the priorities relating to local crime trends and to identify ways in which partner agencies (both statutory and non-statutory) can work together to reduce crime further. This PDG report contains some information taken from the current plan.

1.2 The CSP uses analytical data gathered within the Devon Strategic Assessment and the Devon and Cornwall Peninsula Crime and Disorder Strategic Assessment to help identify key trends and hotspots of crime and disorder. It was acknowledged within both reports that crime in general is falling year on year but there are different types of crime coming to the fore such as cyber-crime and fraud, and others where recent media exposure has increased public confidence to report, such as domestic and sexual crimes.

- 1.3 In addition to the above analytical reports the CSP has taken into account feedback from members of the public via various forms of consultation such as 'Have Your Say', Neighbourhood Assessments and feedback received at Local Action Group meetings. In January 2015 a consultation workshop was held with representatives from partner agencies to look at localised community safety issues and possible solutions.
- 1.4 As a result of assessment and consultation our priorities for the next 3 years will be as follows:-
- **Domestic, family and sexual abuse**
 - **Substance misuse**
 - **Anti-social behaviour.**
 - **On-line Safety & Scams**
 - **Crime Prevention, including rural crime and Prevent** (anti-extremism and radicalisation)
- 1.5 The CSP Steering Group meets every 2 months to monitor, oversee and support the work of the Action and Thematic Groups.
- 1.6 Local & Thematic Action Groups - Each main town in East & Mid Devon has a geographically based Local Action Group (LAG), which is responsible for the town and its rural communities. In Mid Devon there are three namely Exe (Tiverton), Creedy (Crediton), and Culm, (Cullompton).

LAGs which are unique to East and Mid Devon in the Devon and Cornwall area were established to tackle crime, disorder, anti-social behaviour and community safety issues within those localities. They comprise local officers, some of which are from the statutory organisations mentioned above, but also may include elected members and representatives from the voluntary and business sectors.

In addition there are several thematic groups that look to address issues of domestic and sexual abuse, drug and alcohol issues and keeping safe on-line. Each of the LAGs and thematic groups has objectives and action plans which link directly to the Partnership Plan.

2.0 **The Priorities**

2.1 Information below provides a broad outline of the main issues.

2.1.1 **Domestic, family and sexual abuse**

Many people in East & Mid Devon may have the view that Domestic Abuse does not happen where they live. This is a common misconception. Domestic Abuse happens everywhere. The table below gives an overview of crimes reported to the police. Due to the high levels of media coverage on high profile and celebratory court cases this has encouraged many historical victims to come forward and report past crimes to the police.

2.1.2 Police Stats

12 months to February 2015	East & Mid Devon
Arrests from Domestic Abuse Incidents	469
Domestic Abuse Incidents with Children Present	864
Domestic Abuse Incidents involving Drugs or Alcohol	885
Domestic Abuse Incidents involving Repeat Victims	862
Rape	82
Previous 12 months	54
Difference	51.9%
Other sexual offences	139
Previous 12 months	115
Difference	20.9%

2.1.3 The CSP has a thematic group that looks at local issues and works together to provide training opportunities for staff and publicity campaigns to get the safety messages out to all members of the community.

2.1.4 Future work will include:

- Workshops on Devon Rape Crisis Services
- Promotion of Domestic Violence and Abuse support services
- Events to support November Awareness week

2.2 Substance misuse

2.2.1 The role of alcohol in crime and public disorder has for some years been a high profile topic for public debate. Staff in criminal justice agencies and emergency services are confronted daily with the results of alcohol-related crime disorder and ASB. The many victims of this type of offence include those involved in street fights, domestic violence, sexual assault etc. The severity of alcohol related crime can vary widely from relatively low level offences such as rowdy drunkenness to violent assault. At the lower end of the scale alcohol-related disorder is intimidating but more serious forms of alcohol related violence have long-term effects on people's lives.

2.2.2 Drug misuse has been included in the new priorities as there are an increasing number of substances that impact on community safety. This includes energy drinks that have direct impact on the behaviour of young adults who often consume many times the daily recommended amounts. New Psychoactive Substances (NPS) have been a growing trend over many years. The Government has recently announced new legislation will be introduced to tackle this growing problem. These substances are made from a mixture of chemicals that are intended to mimic the effects of known drugs, but they often have extremely severe side-effects and in some cases result in death.

2.2.2 Future work will include:

- Education for younger people regarding the dangers of substance misuse

- Promotion of drugs and alcohol support services (RISE)
- Events to support November Alcohol Awareness week

2.3 Anti-Social Behaviour

2.3.1 ASB doesn't just make life unpleasant but it has a negative effect on many people's lives. ASB is virtually any intimidating, nuisance, inconsiderate or threatening activity that affects your quality of life. In Mid Devon the rate of ASB is reducing year on year but we continue to work closely with our partners to ensure that we keep on top of it.

2.3.2 New legislation that was introduced by the new Anti-social Behaviour, Crime and Policing Act 2014 is now embraced by the council staff and partner agencies thanks to training provided via the CSP.

2.3.3 Future work will include:

- Continued use of the new legislation to tackle ASB
- Further workshops for staff to refresh and exchange best practice
- Continued Youth ASB meetings to discuss issues with partners on a monthly basis

2.4 On-line Safety & Scams

2.4.1 Online safety for young people was raised as an issue through the Culm LAG about 18 months ago. Professionals such as school nurses and Police Community Support Officers (PCSOs) reported a steep increase in the number of young people sharing explicit images on-line or being bullied via Facebook or other forms of social media. As a result a group called INFORM was established that links with all the Community Colleges in East & Mid Devon as well as others working with children. During the last year or so we have managed to provide free training to nearly one hundred members of teaching staff, support staff, youth workers and foster carers so that they are more familiar with current on-line trends and have access to tools and support services.

2.4.2 Scams were raised as an increasing area of concern by the strategic assessments carried out during 2014. Many people are falling victim to scams which can come via post, email, telephone or cold calling. Many victims of scams are elderly and the vulnerable who invest their life savings in the hope of gaining further money or thinking they are 'helping' others by sending money. Once on a 'suckers list' their details are sold to other scammers and the correspondence is increased substantially further. But it's not just the elderly; many younger members of society are also falling for more elaborate and calculated scams.

2.4.3 Future work will include:

- Internet safety advice and training for staff, young people and parents/carers via the INFORM group.
- Support of Scams Awareness month in July where there will be publicity, displays and use of a 'pop-up shop' in Tiverton.

2.5 General Crime Prevention

2.5.1 The CSP will support any crime prevention initiative in order to tackle and reduce any specific crime peak. The intention is that during the coming year there will be general messages about home security, rural crime and personal safety.

2.5.2 Work will also include promotion of Prevent which relates to work advising on how to identify those at risk of extremist behaviours. Locally for us this may relate to topics such as badger culling, fathers for justice and other issues of concern, rather than anti-terrorism, although we cannot afford to overlook these.

3.0 Summary

3.1 The CSP is committed to reducing crime, disorder and ASB. It intends to keep staff both internally and within our partner agencies as informed and up to date as possible with current trends, advice and available support services.

3.2 For further information on recent activities please see the annual CSP newsletter recently issued to all elected members.

Contact for more Information: Julia Ryder or Laura Maksymczuk on 01884 234996/7 or email communitysafety@middevon.gov.uk

Circulation of the Report: Cllr Margaret Squires, Management Team

Supporting Documentation:-

- Devon Strategic Assessment and
- Crime and Disorder Strategic Assessment

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